



**InvestMalaysia**

[investmalaysia.mida.gov.my](http://investmalaysia.mida.gov.my)

# **Representative Office (RE) Regional Office (RO) User Guide for Applicant**

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Learn About the System

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## Chapter 1 INTRODUCTION

This user guide will walkthrough the process of submitting a Representative Office[RE] / Regional Office[RO] application by providing step-by-step instructions with illustrations to help applicant understand each step requires.

### 1.1 Intended User

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This user guide is targeted for:

- Applicant or Company

### 1.2 Web Browser

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Best viewed in 1024 x 768 using [Google Chrome](#) or [Mozilla Firefox](#). This website is mobile responsive.


### 1.3 URL


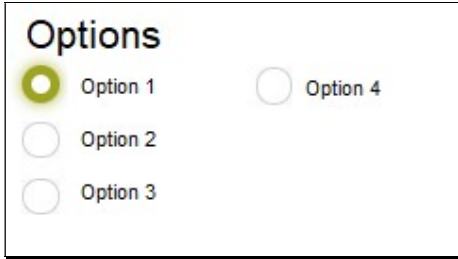

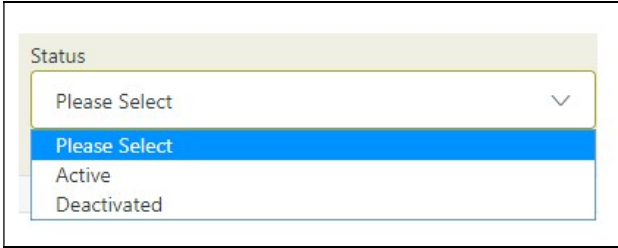
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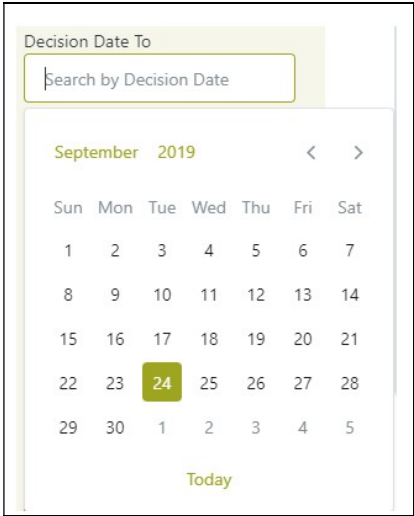

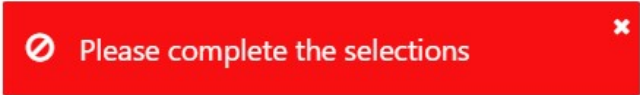
<https://investmalaysia.mida.gov.my>

### 1.4 Common Fields and Definitions

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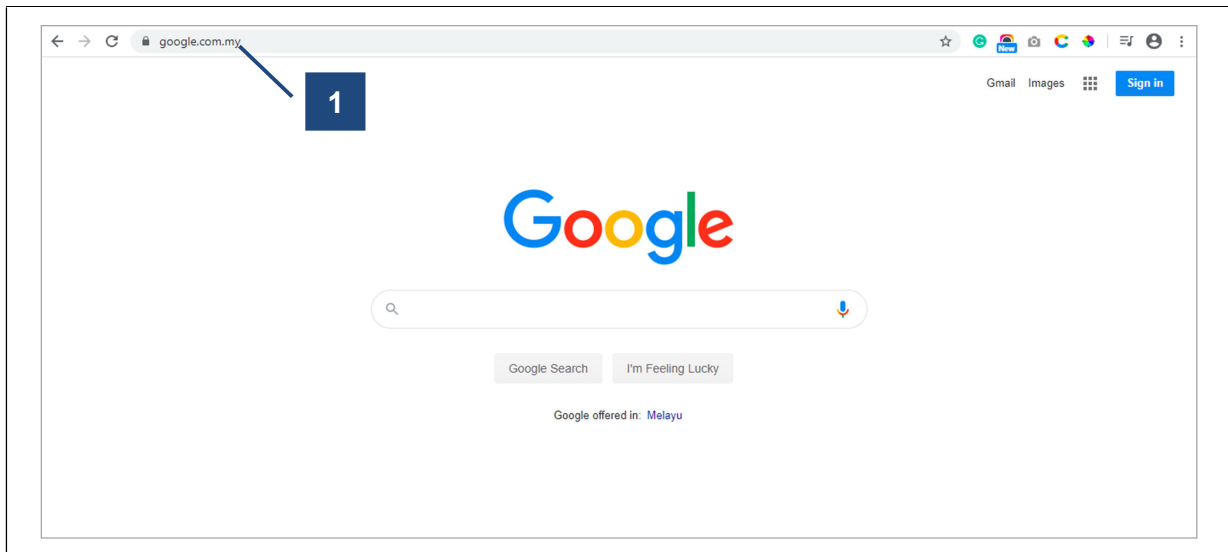
No.	Field	Description
1.	Textbox	<p>A box that allow user to type-in information. Usually, it has characters limit.</p>  <p>If there is an asterisk (*) mark at the textbox, it means the information is required/mandatory.</p>

No.	Field	Description
2.	Button	<p>An item that allow user to click and it will respond according to it's purpose; usually denoted as the button's name.</p> 
3.	Radio button	<p>A selection features that allows the user to choose only ONE selection from the data sets. Usually it's round-shaped.</p> 
4.	Check Box	<p>A selection features that allows the user to check/uncheck selections from the data sets. Usually it's box-shaped.</p> 
5.	Dropdown	<p>A features that allows user to select a value from a series of option. Usually when user click a dropdown, a list of options will be displayed vertically and user may select one value from the list.</p> 
6.	Calendar	<p>A features that allows user to select a date from a calendar and/or time from a time range.</p>

No.	Field	Description
		
7.	Success Message	<p>A message that is displayed once an action taken was successful. It is displayed in green color.</p> 
8.	Error/Failure message	<p>A message that is displayed once an action taken was failed. It is displayed in red color.</p> 

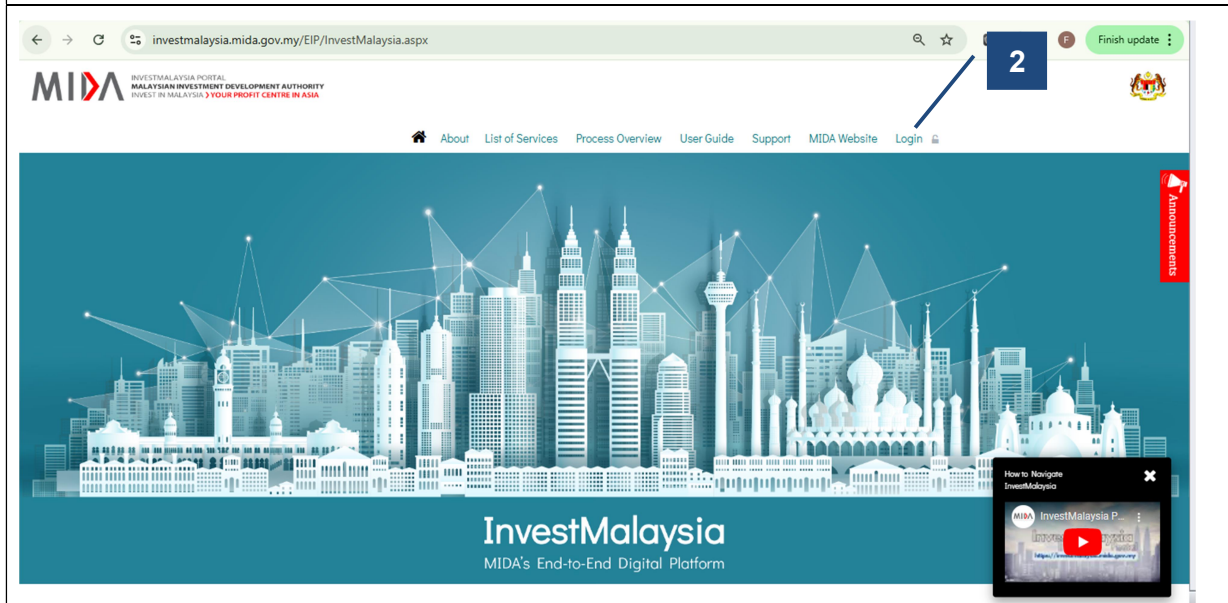
## Chapter 2 INVEST MALAYSIA ONLINE PORTAL

### 2.1 Login Page

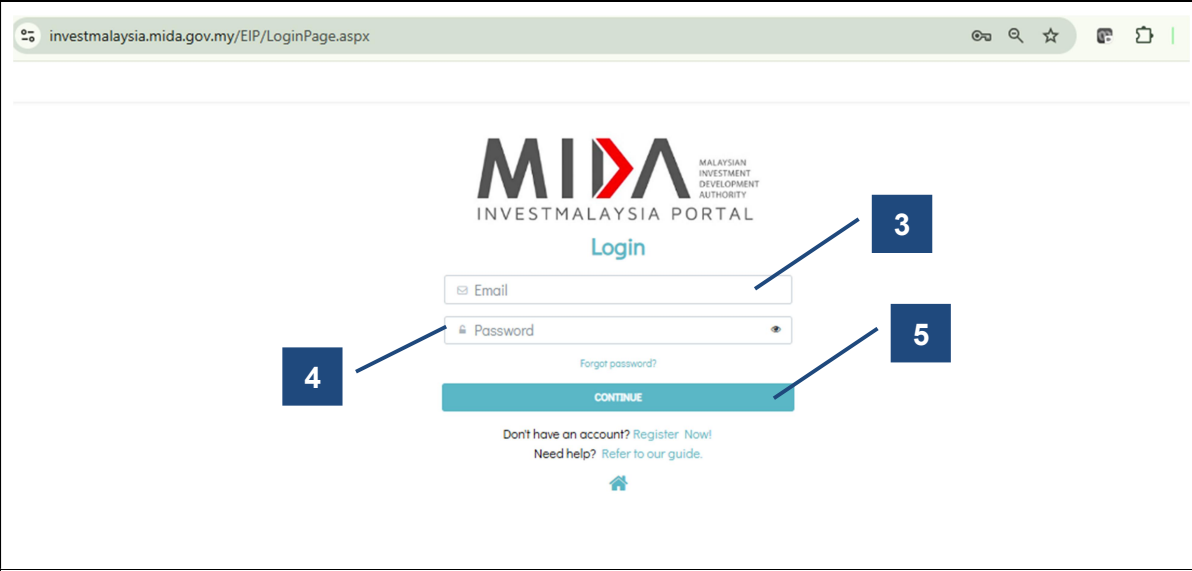


1. Open web browser.

Insert URL: <http://investmalaysia.mida.gov.my>



2. Click [Login](#) link to login to the system.



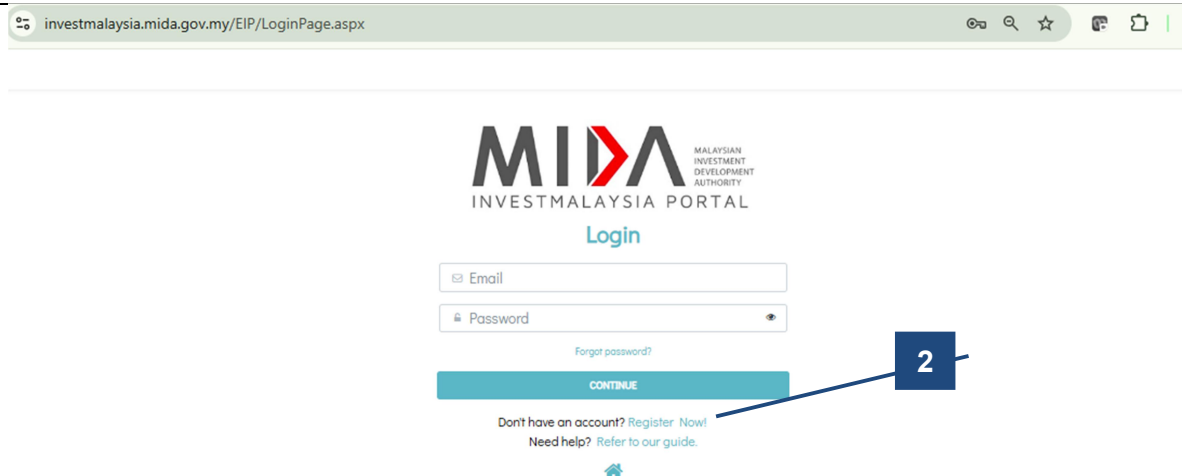
The screenshot shows the login page of the InvestMalaysia Portal. The URL in the browser address bar is `investmalaysia.mida.gov.my/EIP/LoginPage.aspx`. The page features the MIDA logo (Malaysian Investment Development Authority) and the text "INVESTMALAYSIA PORTAL". Below this is a "Login" section with two input fields: "Email" and "Password". A "CONTINUE" button is positioned below the password field. A "Forgot password?" link is located between the password field and the "CONTINUE" button. At the bottom of the login section, there are links for "Don't have an account? Register Now!" and "Need help? Refer to our guide." with a home icon below. Three blue numbered boxes with arrows indicate the login steps: box 3 points to the Email field, box 4 points to the Password field, and box 5 points to the CONTINUE button.

3. Enter username (must use the email that has been registered);
4. Enter password; and
5. Click the **[Continue]** button

System will redirect to the '**Dashboard**' page.

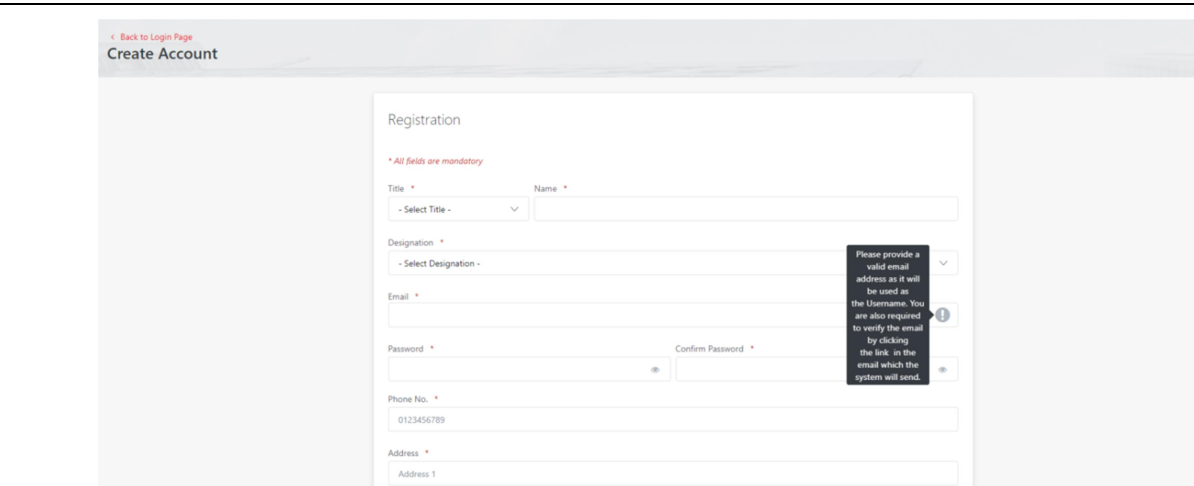
## 2.2 Registration Page

1. Go to Investmalaysia website :



The screenshot shows the login page of the InvestMalaysia Portal. The URL in the browser is `investmalaysia.mida.gov.my/EIP/LoginPage.aspx`. The page features the MIDA logo (Malaysian Investment Development Authority) and the text "INVESTMALAYSIA PORTAL". Below the logo is a "Login" section with input fields for "Email" and "Password", a "Forgot password?" link, and a "CONTINUE" button. At the bottom of the login section, there are links for "Don't have an account? Register Now!" and "Need help? Refer to our guide." A blue box with the number "2" and an arrow points to the "Register Now!" link.

2. Click **[Register Now]**



The screenshot shows the registration page of the InvestMalaysia Portal. The URL in the browser is `investmalaysia.mida.gov.my/EIP/RegistrationPage.aspx`. The page features the MIDA logo and the text "INVESTMALAYSIA PORTAL". Below the logo is a "Registration" section with a "Create Account" button. The registration form includes fields for "Title", "Name", "Designation", "Email", "Password", "Confirm Password", "Phone No.", and "Address". A blue box with the number "2" and an arrow points to the "Register Now!" link. A tooltip message states: "Please provide a valid email address as it will be used as the Username. You are also required to verify the email by clicking the link in the email which the system will send."

3. Fill up all the details and click **[Register]**

4. Applicant Email Verification \*First time registration

## InvestMalaysia - Applicant Email Verification

Dear Farid1,

You have successfully registered yourself to the InvestMalaysia Online Portal. Please click the link below to verify your email address.

[Confirm My Email Address](#)

Thank you.

Regards,

*InvestMalaysia Administrator*

**Malaysian Investment Development Authority (MIDA)**

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

**Tel:** 603-2267 3633    **Fax:** 603-2274 7970    **Email:** [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)

**InvestMalaysia Online Portal:** <https://investmalaysia.mida.gov.my>

**Official Website:** <https://www.mida.gov.my>

*This is a system generated email. No signature required. Please do not reply to this email.*

5. Once click on – [Confirm My Email Address] – system will pop up navigation screen

Thank You for Registering with MIDA.

Your email is successfully verified. Please login with your email to start using InvestMalaysia.

Login to InvestMalaysia

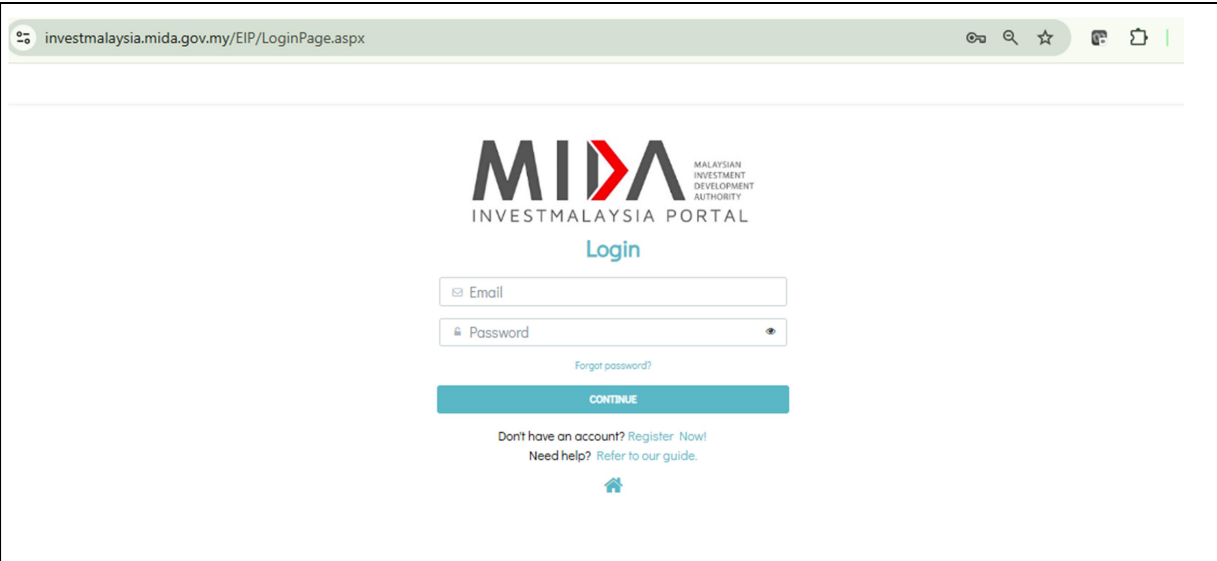
Login To i-Incentives Portal

Enquiry / Feedback

Technical Support

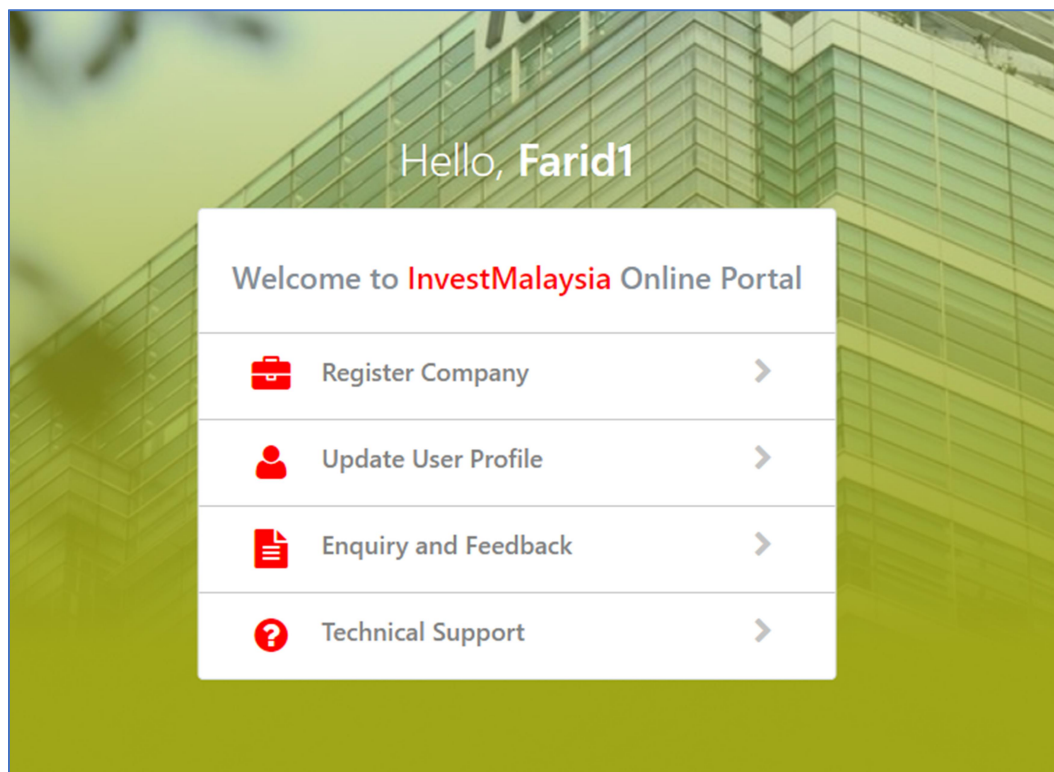
6. Click [Login to investMalaysia]





The screenshot shows the login page of the InvestMalaysia Portal. The browser address bar displays 'investmalaysia.mida.gov.my/EIP/LoginPage.aspx'. The page features the MIDA logo (MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY) and the text 'INVESTMALAYSIA PORTAL'. Below the logo is a 'Login' section with an 'Email' input field, a 'Password' input field with an eye icon, and a 'Forgot password?' link. A blue 'CONTINUE' button is positioned below the password field. At the bottom of the login section, there are links for 'Don't have an account? Register Now!' and 'Need help? Refer to our guide.' with a small house icon.

7. Applicant needs to register company details before proceed to apply applications.



8. Click **[Register Company]** and refer to 2.2.3 for further details.

## 2.3 Dashboard Page

The screenshot displays the InvestMalaysia Applicant User Guide interface. The interface includes a main menu at the top, a welcome message, a task list, a company profile section, and a registration status section. Numbered callouts (1-6) highlight specific features: 1. Main Menu, 2. Tasks and Task List, 3. My Company, 4. Register Company, 5. My Applications, and 6. Color Brush.

**1** Main Menu: Dashboard, Tasks, Applications, Meeting, i-Incentives, Customer Support

Welcome, Anny Rozana Binti Mohd Faizal Kim

**2** Tasks: 13 Tasks

**2** Task List:

Tasks	Status	Last Updated
Confirmation Letter for Exemption (Natalie Sdn Bhd)	Return for Resubmission	27/09/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900132 - redmen corp	Return for Resubmission	30/10/2019
Confirmation Letter for Exemption (SPM) (Manufacturer) SPM1201900306 - redmen corp	Return for Resubmission	31/10/2019
Confirmation Letter for Exemption (SPM) (Agriculture) PC1201900163 - redmen corp	Return for Resubmission	15/11/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900175 - redmen corp	Return for Resubmission	03/12/2019

**3** My Company: Felcra Berhad

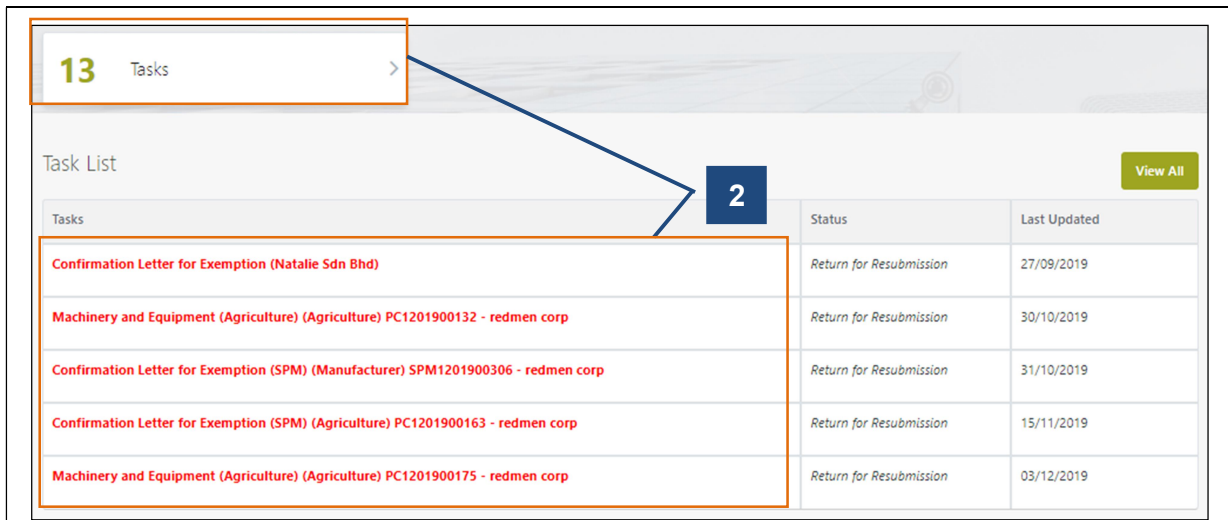
**4** Register Company

**5** My Applications

**6** Color Brush

1. The **Main Menu** is a menu that will be on every page to make it easy for users to access each page.
2. The **Tasks and Task List** shall display a task list that needs to take action by the applicant (**Refer 2.2.1 Task List**).
3. **My Company** shall display a list of companies and applications for the applicant (**Refer 2.2.2 My Company**).
4. **Register Company** to allow applicants to create a new company (**Refer 2.2.3 Register Company**).
5. **My Applications** shall display a list of applications for the company and to create new application (**Refer 2.2.4 My Applications**).
6. **Color Brush** to customize the theme (**Refer 2.2.5 Color Brush**).

### 2.3.1 Task and Task List

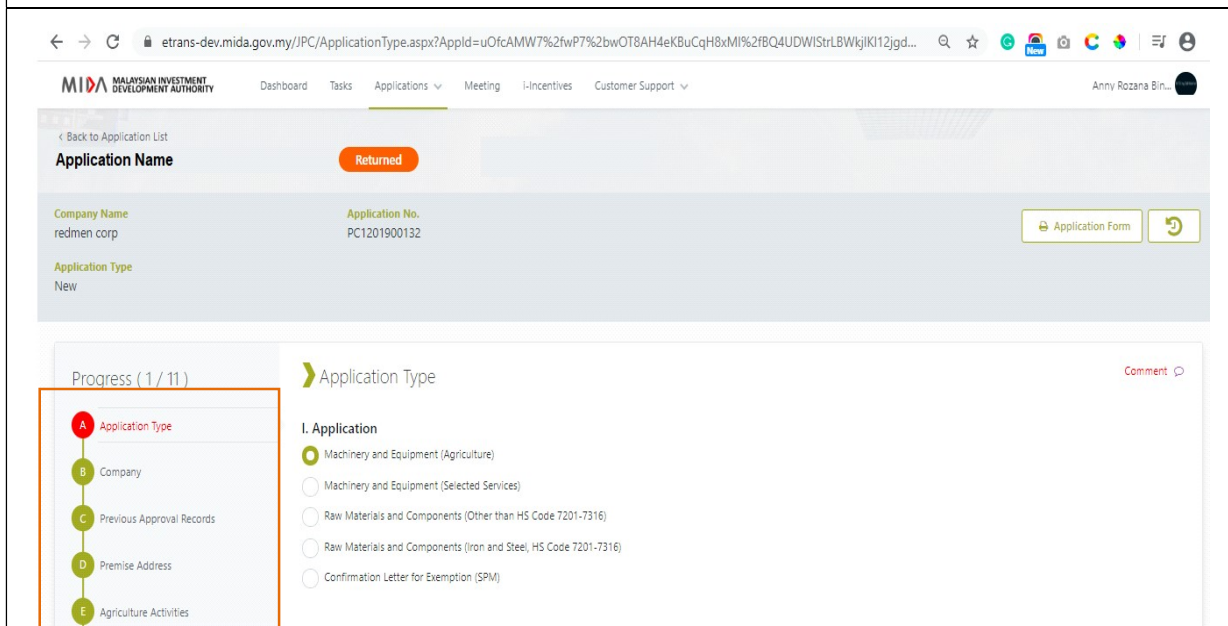


**13** Tasks >

Task List View All

Tasks	Status	Last Updated
Confirmation Letter for Exemption (Natalie Sdn Bhd)	Return for Resubmission	27/09/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900132 - redmen corp	Return for Resubmission	30/10/2019
Confirmation Letter for Exemption (SPM) (Manufacturer) SPM1201900306 - redmen corp	Return for Resubmission	31/10/2019
Confirmation Letter for Exemption (SPM) (Agriculture) PC1201900163 - redmen corp	Return for Resubmission	15/11/2019
Machinery and Equipment (Agriculture) (Agriculture) PC1201900175 - redmen corp	Return for Resubmission	03/12/2019

2. Click the application and below page shall be displayed.



etrans-dev.mida.gov.my/IPC/ApplicationType.aspx?AppId=uOfcAMW7%2fwP7%2bwOT8AH4eKBuQcH8xMI%2fbQ4UDWIStrLBWkI12jgd...

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY Dashboard Tasks Applications Meeting i-Incentives Customer Support Anny Rozana Bin...

< Back to Application List

**Application Name** Returned

Company Name redmen corp Application No. PC1201900132 Application Form

Application Type New

Progress (1 / 11)

- A** Application Type
- B Company
- C Previous Approval Records
- D Premise Address
- E Agriculture Activities

**I. Application**

- ☒ Machinery and Equipment (Agriculture)
- ☐ Machinery and Equipment (Selected Services)
- ☐ Raw Materials and Components (Other than HS Code 7201-7316)
- ☐ Raw Materials and Components (Iron and Steel, HS Code 7201-7316)
- ☐ Confirmation Letter for Exemption (SPM)

Comment

Applications that are returned by the officer for correction purposes or for more information will be listed on the task list.

### 2.3.2 My Company

**My Company**

**Felcra Berhad**  
redmen corp

**Felcra Berhad**  
Jalan Permaisuri 3/4, Taman Permaisuri, Seksyen Permaisuri, Muadzam Shah, Pahang

[Update Profile](#) [IRPM Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
PC1202000475	CDE1/2020/00083	Machinery and Equipment (Agriculture)	New	Accepted for Processing
PC2202000508		Raw Materials and Components (Other than HS Code 7201-7316)	New	Draft
PC2202000507		Raw Materials and Components (Other than HS Code 7201-7316)	Amendment	Draft
PC3202000326		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Amendment	Draft
PC3202000327		Raw Materials and Components (Iron and Steel, HS Code 7201-7316)	Extension	Draft

1 to 5 of 245 records

My Company section include 3 main items which are a list of companies, a list of applications, and a company profile update.

#### 3. Select any of the listed **companies**

A list of applications for the company shall be displayed.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
PC1202000475	CDE1/2020/00083	Machinery and Equipment (Agriculture)	New	Accepted for Processing
PC2202000508		Raw Materials and Components (Other than HS Code 7201-7316)	New	Draft

#### a. Click the **[Application No.]** link

The application page shall be displayed.

The screenshot shows the MIDA (Malaysian Investment Development Authority) application interface. The top navigation bar includes 'Dashboard', 'Tasks', 'Applications', 'Meeting', 'I-Incentives', and 'Customer Support'. The user 'Anny Rozana Bin...' is logged in. The main heading is 'Raw Materials and Components (Other than HS Code 7201-7316)' with a 'Draft' status. Below this, the 'Company Name' is 'Felcra Berhad' and the 'Application No.' is 'PC2202000508'. There are buttons for 'Application Form' and a refresh icon. A progress bar on the left shows 11 steps, with 'Application Type' (Step A) currently selected. The main content area is titled 'Application Type' and contains several sections:
 

- I. Application:** Radio buttons for 'Machinery and Equipment (Agriculture)', 'Machinery and Equipment (Selected Services)', 'Raw Materials and Components (Other than HS Code 7201-7316)' (selected), 'Raw Materials and Components (Iron and Steel, HS Code 7201-7316)', and 'Confirmation Letter for Exemption (SPIM)'.
- II. Sector:** Radio button for 'Manufacturer'.
- III. Type of Exemption:** Checkboxes for 'Import Duty Exemption' (checked), 'Sales Tax Exemption' (checked), and 'Excise Duty Exemption'.
- IV. Type of Application:** Radio buttons for 'New' (selected), 'Extension', and 'Additional Quantity'.
- V. Market:** Checkboxes for 'Domestic', 'Export (Direct and not through third party)', 'Free Zone (FZ) (Direct and not through third party)', and 'Licenced Manufacturing Warehouse (LMW) (Direct and not through third party)'.
- VI. Main Industry:** A dropdown menu currently showing 'Furniture & Fixtures'.

 A 'Next' button is located at the bottom right of the form.

The system shall display all sections and the section details. The company can view, update, and delete the information.

The screenshot shows the 'My Company' section of the application. It displays the company name 'Felcra Berhad' and its address: 'Jalan Permaisuri 3/4, Taman Permaisuri, Seksyen Permaisuri, Muadzam Shah, Pahang'. There is a blue square icon with the letter 'C' and a red 'Update Profile' link. A blue arrow points from the 'Update Profile' link to the 'C' icon.

- c. Click the **[Update Profile]** link  
Company Details page shall be displayed.

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY
Dashboard Tasks Applications Meeting i-Incentives Customer Support
Anny Rozana Bin...

Company Profile

Company Details

Company Name \*

Feira Bernad

Registration Type \*

Registration Of Company (ROC)

Registration No. \*

432483-U

Date of Incorporation \*

01/08/2012

Income Tax Reference No.

TAX432483-U

EPF No.

EPF432483-U

SOCSSO No.

SOCSSO-432483-U

Address \*

Jalan Permaisuri 3/4

Taman Permaisuri

Sekyen Permaisuri

Region \*

Asia

Country \*

Malaysia

State \*

Pahang

City \*

Muadzam Shah

Postcode \*

40177

Company Website

Feira Bernad

Company Background \*

Established in 2012

Particular Board of Director \*

No.	Name	Nationality	Shares Held in the Company
1.	Zana	Malaysia	100 %

Add Record

Total 100 %

Contact Person \*

No.	Title *	Name *	Designation *	Email *	Phone No. *
1.	Ms.	Nur Hazwani	Executive	hazwani_ruslan@yahoo.com	116776616
2.	Ms.	Anny Rozana Binti Mohd Faizal Kim	Board of Director	anny@mesinlaga.com.my	0167520717

Add Record

Authorised Person (Position should be a Manager and above)

No.	Title	Name *	Designation *	ID Type *	Identity Car
1.	Ms.	Azhar	Manager	National Identity Card	987654321
2.	Mr.	Mohamad Azeem	Manager	National Identity Card	9999999988

Add Record

Update

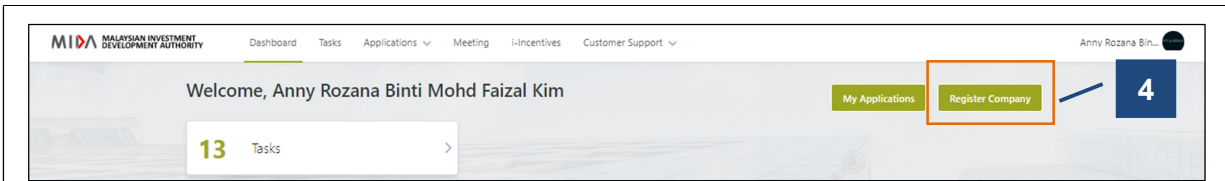
- i. Update the company's profile and all required details:
  - a) Date of Incorporation \*
  - b) Income Tax Reference No.
  - c) EPF No.
  - d) Socso No.
  - e) Address \*
  - f) Poscode \*
  - g) Region \*
  - h) Country \*
  - i) State \*
  - j) City \*
  - k) Company Website
  - l) Company Background \*
  - m) Particular Board of Director \*
  - n) Contact Person \*
  - o) Authorised Person (Position: Manager and above) \*
- ii. Click the **[Update]** button and system shall display success message:



Company info is updated.



### 2.3.3 Register Company



4. Click the **[Register Company]** button  
Register Company page shall be displayed.

The screenshot shows the 'Company Registration' page. The 'Company Validation' form is displayed, which includes the following fields and a button:

- a** Company Name (Please fill up the company name exactly as in SSM company profile) \*
- b** Registration Type \*
- c** Registration No. (Please fill up exactly as in SSM company profile) \*
- d** Validate Company button

- Enter the exact details for Company Name \* (This includes symbol characters (.) and abbreviations (Sdn Bhd));
- Registration Type \*;
- Registration No. \*; and
- Click the **[Validate Company]** button

The screenshot shows an error message displayed when a company already exists in the MIDA database. The message is: "The company you're searching for already exist in MIDA database. Please get in touch with the following contact person(s):". Below the message, the following information is displayed:

- Name:** Nur Hazwani
- Name:** Anny Rozana Binti Mohd Faizal Kim

A blue box labeled 'e' points to the error message.

- If the company is registered with MIDA, the system will display the above message.



**f** The company in search does not exist in MIDA's database. Please register to proceed.

**g** **Register** **Verify other company**

f. If the company is not registered with MIDA, the system will display the above message.

g. Click the **[Register]** button to proceed with company registration.

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY Dashboard Tasks Applications Meeting I-Incentives Customer Support Anny Rozana Bin...

### Company Registration

1 Company Validation 2 Company Details

**h**

**Company Details**

Company Name \*  
Honda Malaysia

Registration Type  
Registration Of Company (ROC)

Registration No. \*  
33224-X

Date of Incorporation \*  
DD/MM/YYYY

Income Tax Reference No.

EPF No.

SOCSSO No.

Address \*  
Address 1  
Address 2  
Address 3 (Optional)

State \*  
- Select State -

City \*  
- Select City -  
\*Please choose state first

Postcode \*

Company Website

Company Document Attachment \*  
(Please provide the latest SSM company profile)  
Format supported: .pdf  
Drop a file here or browse to upload

**i** **Register** **Back**

h. Enter company details such as:

- i. Date of Incorporation \*
- ii. Income Tax Reference No.

- iii. SOCSO No.
- iv. EPF No.
- v. Address \*
- vi. State \*
- vii. City \*
- viii. Postcode \*
- ix. Company Website
- x. Company Document Attachment \* (Latest SSM company profile)
- i. Click the **[Register]** button

### Your Company Is Now Pending for Approval!

Your company is successfully registered and pending for approval from MIDA. You will receive an email notification once your company registration is approved.

j

- j. The system will prompt the above message. Once the result is ready, the user will receive an email.

k

The company in search is already being registered and pending for approval.

Verify other company

### Registration Status

No.	Company Name	Registration No.	Status
1.	Choco Farm Sdn. Bhd.	98765-X	Pending Approval

l

- k. This validation shall be displayed if the company in search is already being registered and pending for approval.
- l. **Registration Status** will be displayed on the dashboard.

The company you're searching for already exist in MIDA database. Please get in touch with the following contact person(s):

**Name:** Nur Hazwani

**Name:** Anny Rozana Binti Mohd Faizal Kim

Verify other company

m

m. This validation shall be displayed if the company in search already exists.

The company you're searching for already exist with same Company Name but different Registration No. in MIDA database. Please get in touch with the following contact person(s):

**Name:** Nur Hazwani

**Name:** Anny Rozana Binti Mohd Faizal Kim

Verify other company

n

n. This validation shall be displayed if the company in search already exists but with different Registration No.

The company you're searching for already exist with same Registration No. but different Company Name in MIDA database. Please get in touch with the following contact person(s):

**Name:** Nur Hazwani

**Name:** Anny Rozana Binti Mohd Faizal Kim

Verify other company

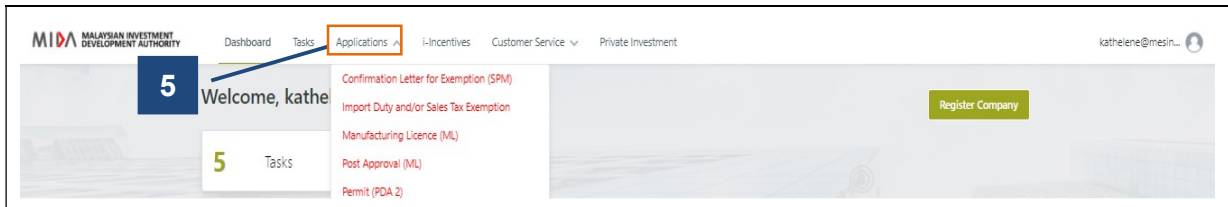
p

o

o. This validation shall be displayed if the company in search already exists with the same Registration No. but different Company Name.

p. Click the **[Verify other company]** button to verify other companies.

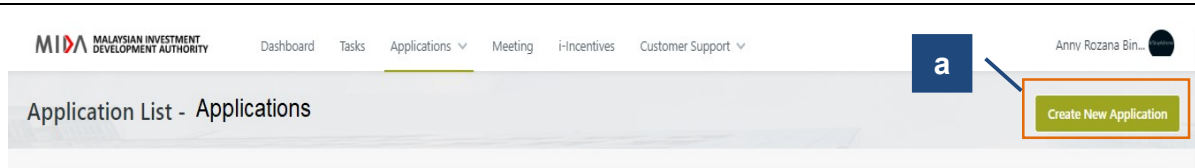
### 2.3.4 Applications



#### 5. Click the **[Applications]** menu

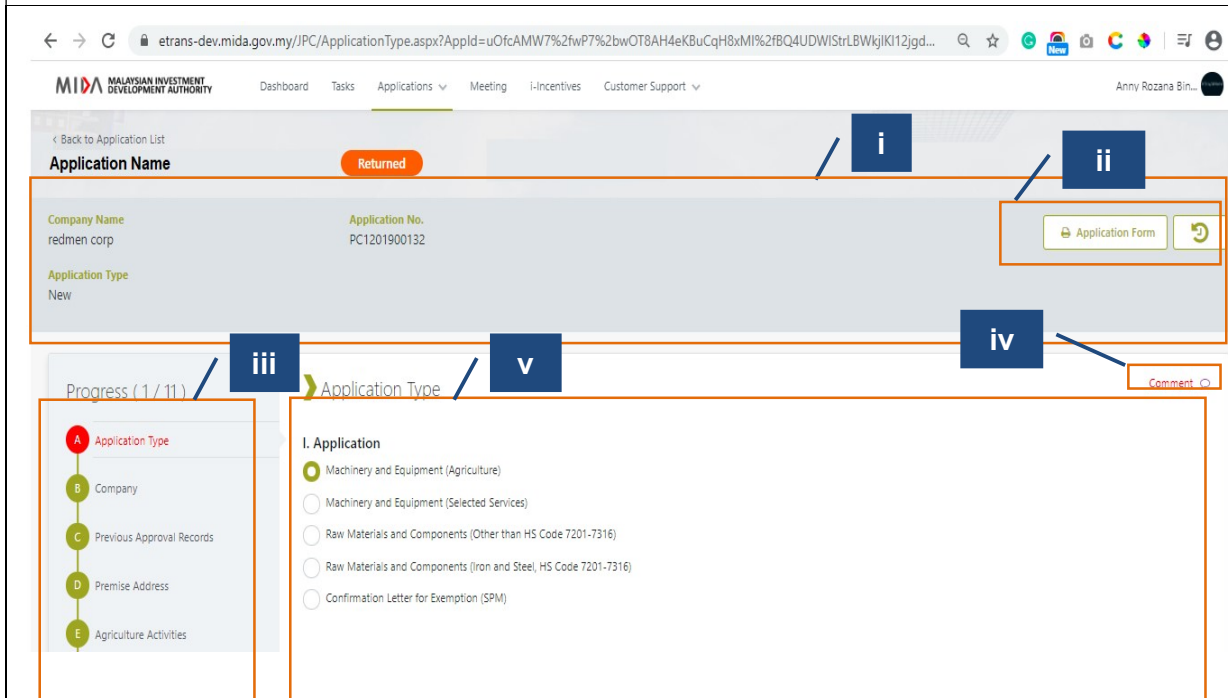
The system will display all online applications in the dropdown menu.

Click on the selected application the system will redirect to the '**Application**' page.



#### a. Click the **[Create New Application]** button

Depending on the selected application the system will redirect to the '**Application**' or '**Application Wizard**'. Click the **[Create New Application]** button and the system will redirect to the '**Application Form**'.



There is 4 component in the '**Application Form**' page which are:

- i. **Banner** - will display basic application information such as:
  - Company Name
  - Application No. and
  - Application Type
- ii. List of **Buttons** - will display Application Form Print Preview and Application Trail
- iii. List of **Sections** - will display all sections involved in the application form
- iv. Section's **Comment** – MIDA officers and Applicant/Company can post, response and read comments related to the section.
- v. **Application Form** - will display the detailed application form and need to fill in by the applicant/company

**MIDA** MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications Meeting i-Incentives Customer Support

Anny Rozana Bin...

### Application List - Applications

Create New Application

**1310** All **939** Draft **283** In Progress **88** Completed

No.	Company	Application No.	MRN No.	Submission Date	Acceptance Date	Decision Date	Application Status
1.	Feicra Berhad	PC1202000475	CDE1/2020/00083	22/04/2020	22/04/2020		Accepted For Processing
2.	Feicra Berhad	PC3202000328		20/04/2020			Draft
3.	Feicra Berhad	PC2202000507		20/04/2020			Draft
4.	Etika Beverages Sdn Bhd	PC5202000133		20/04/2020			Submitted
5.	Feicra Berhad	PC2202000506		20/04/2020			Draft
6.	Feicra Berhad	PC3202000326		20/04/2020			Draft
7.	Feicra Berhad	PC2202000504		17/04/2020			Draft
8.	Feicra Berhad	PC3202000310	CDE3/2020/00089	17/04/2020	17/04/2020		Accepted For Processing
9.	Feicra Berhad	PC3202000311	CDE3/2020/00090	17/04/2020	17/04/2020		Accepted For Processing
10.	Feicra Berhad	PC3202000312	CDE3/2020/00092	17/04/2020	17/04/2020		In Progress

1 to 10 of 1310 records

Search Filters

Search by Company Name

Registration Type  
All Types

Company Registration No.  
Search by Company Reg No.

Application No./MRN No.  
Search by Application No./MRN No.

Application Date From  
Search by Application Date

Application Date To  
Search by Application Date

Acceptance Date From  
Search by Acceptance Date

Acceptance Date To  
Search by Acceptance Date

Decision Date From  
Search by Decision Date

Decision Date To  
Search by Decision Date

Application Type  
Q

Application For  
Q

Sector  
Q

Status  
Q

Registered State  
Q

Correspondence State  
Q


Factory/Premise State  
Q

Search Reset

- b. The system provides a search page for applicant/company to search the application information by entering information such as Company Name, Application No., MIDA Reference No., Sector, Status, and a combination of some application information.

### 2.3.5 Color Brush

6



6. Click the **[Color Brush]** icon  
The customize theme screen shall be displayed.

**Customize Theme** ✕

**Primary Color**

Blue	Blue	Blue	Blue	Blue	Blue
Purple	Purple	Purple	Green	Green	Green
Green	Green	Green	Teal	Teal	Teal
Orange	Orange	Orange	Red	Red	Red
Pink	Pink	Pink			

**Primary Hover Color**

Blue	Blue	Blue	Blue	Blue	Blue
Purple	Purple	Purple	Green	Green	Green
Green	Green	Green	Teal	Teal	Teal
Orange	Orange	Orange	Red	Red	Red
Pink	Pink	Pink			

**Secondary Color**

Blue	Blue	Blue	Blue	Blue	Blue
Purple	Purple	Purple	Green	Green	Green
Green	Green	Green	Teal	Teal	Teal
Orange	Orange	Orange	Red	Red	Red
Pink	Pink	Pink			

**Background Color**

Light Blue	Light Blue	Light Blue	Light Blue
Light Blue	Light Blue	Light Blue	Light Blue

**Simple Theme 1**

**Simple Theme 2**

**Simple Theme 3**

**Simple Theme 4**

**Simple Theme 5**


**Simple Theme 6**

**Reset**



The applicant should be able to customize the InvestMalaysia theme by clicking Primary, Hover, Secondary, and Background Color. Customize themes can be saved and can be changed anytime. The theme can be reset as a default theme by clicking the **'Reset'** button.

## Chapter 3 COMMON SECTIONS FOR (ALL APPLICATION)



### 3.1 Previous Approval Records

 Previous Approval Records


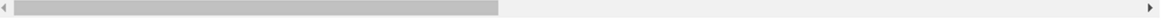
Approval of Manufacturing Licence or Permit under the Petroleum Development Act, 1974

No.	Licence No. *	Serial No. *	Effective Date *	Product/Activity	Address *	Country *
 Add Record						
						



Confirmation Letter for a Company Exempted from Manufacturing Licence (ICA 10) (if applicable)

No.	Reference No. *	Effective Date *	Product/Activity *	Address *	Country *	State *
 Add Record						
						

Incentive Granted from MIDA and/or other Ministry/Agency (if applicable)

No.	Type of Incentive *	Reference No. *	Date of Approval *	Effective Date *	Ministry/Agency *	Incentive Period (Years) *
 Add Record						
						

Grant Granted from MIDA and/or other Ministry/Agency (if applicable)

No.	Type of Grant *	Reference No. *	Effective Date *	Ministry/Agency *	Grant Amount (RM) *	Grant Period (Years) *	Product/Acti
 Add Record							
							

- Fill in required details in:
  - Approval of Manufacturing Licence/Permit under the Petroleum Development Act, 1974 (Add at least 1 item)
  - Confirmation Letter for a Company Exempted from Manufacturing License (ICA 10) (if applicable)
  - Incentive Granted from MIDA and/or other Ministry/Agency (if applicable)
  - Grant Granted from MIDA and/or other Ministry/Agency (if applicable)
- Click the **[Next]** button  
The system will redirect to '**Next**' section.



## 3.2 Manpower

### 3.2.1 Application Type - New

Manpower

Lot 10-11 Jalan Hi- Tech 7,Industrial Zone Phase 2,09000 Kulim, Kedah, Malaysia

1. Click on the  (expand) button to expand the Manpower details.

Manpower




Lot 10-11 Jalan Hi- Tech 7,Industrial Zone Phase 2,09000 Kulim, Kedah, Malaysia

Download Excel Template Upload Excel




No.	Position *	Qualification *	Major *	Course *	Experience *	Citizenship *	Average Monthly Salary (RM) *	Number of Staff *
Add Record								

- Fill in required details in **'Manpower'**
- Click the **[+Add Record]**
- The system will add a new row to insert the details.

Download Excel Template Upload Excel

No.	Position *	Qualification *	Major *	Course *	Experience *	Citizenship *	Average Monthly Salary (RM) *	Number of Staff *
1	-Select Position~	-Select Qualificat	-Select Major~		-Select Experienc	-Select Citizenshi	0.00	
  								
Add Record								


- Fill in required details:
  - Position
  - Qualification
  - Major
  - Course
  - Experience
  - Citizenship

- g) Average Salary per Month (RM)
- h) Number of Staff
- II. Click  button to save. The system will save and display the manpower details.
- III. Click  button to cancel. The system will clear the active row.
- IV. Click  button to delete the selected record.

2. Click the **[Next]** button

The system will redirect to '**Next**' section.

### 3.2.2 Application Type – Expansion/Diversification



3

Existing

Job Category (only for full time employment under company's payroll)	Number of Employees Based on Monthly Salary Average											
	≤ RM1,499		RM1,500 - RM2,999		RM3,000 - RM4,999		RM5,000 - RM9,999		RM10,000 - RM24,999		≥ RM25,000	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0	0	0	0	0	0	0

Existing and Additional

Job Category (only for full time employment under company's payroll)	Number of Employees Based on Monthly Salary Average											
	≤ RM1,499		RM1,500 - RM2,999		RM3,000 - RM4,999		RM5,000 - RM9,999		RM10,000 - RM24,999		≥ RM25,000	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0	0	0	0	0	0	0

Existing

Job Category (only for full time employment under company's payroll)	Number of Employees Based on Education Background															
	PHD		Master		Degree		Professional Certificate		Diploma		Technical Certificate		High School Certificate		Others	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Existing and Additional

Job Category (only for full time employment under company's payroll)	Number of Employees Based on Education Background															
	PHD		Master		Degree		Professional Certificate		Diploma		Technical Certificate		High School Certificate		Others	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

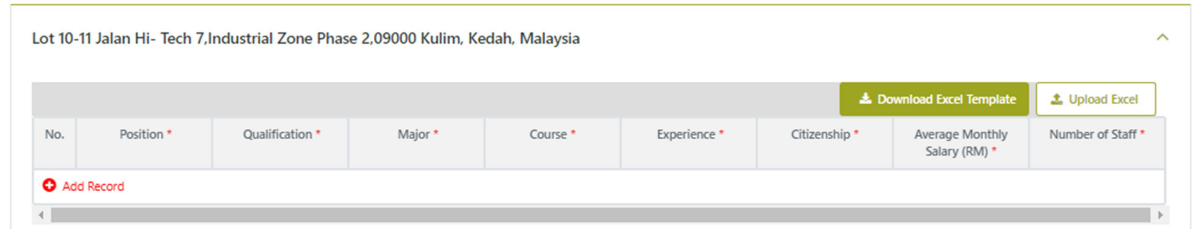
Jalan 2 taman perindustrian bangi, Presint 3/4, Bandar Baru Bangi, 10100 Bandar Baru Bangi, Selangor, Malaysia

4

5


Next

3. Existing and additional manpower application – default display only



- | No.                          | Position *        | Qualification *    | Major *        | Course * | Experience *      | Citizenship *     | Average Monthly Salary (RM) * | Number of Staff * |
|------------------------------|-------------------|--------------------|----------------|----------|-------------------|-------------------|-------------------------------|-------------------|
| 1                            | -Select Position~ | -Select Qualificat | -Select Major~ |          | -Select Experienc | -Select Citizensh | 0.00                          |                   |
| <div> </div>                 |                   |                    |                |          |                   |                   |                               |                   |
| <a href="#">+ Add Record</a> |                   |                    |                |          |                   |                   |                               |                   |

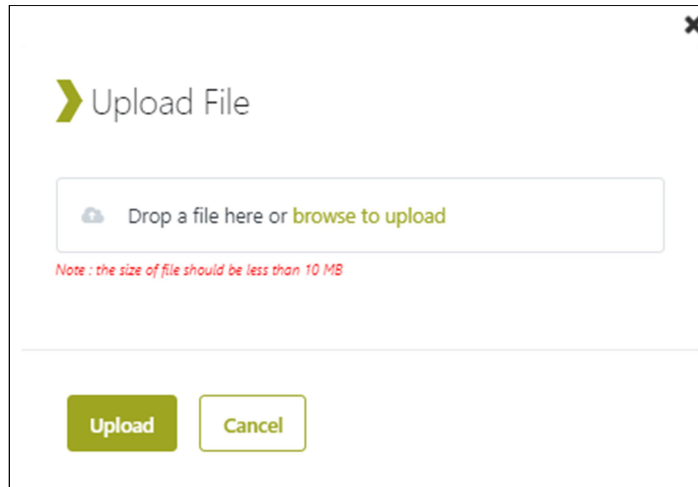
- Page 29 of 143

VIII. Click  button to delete the selected record.

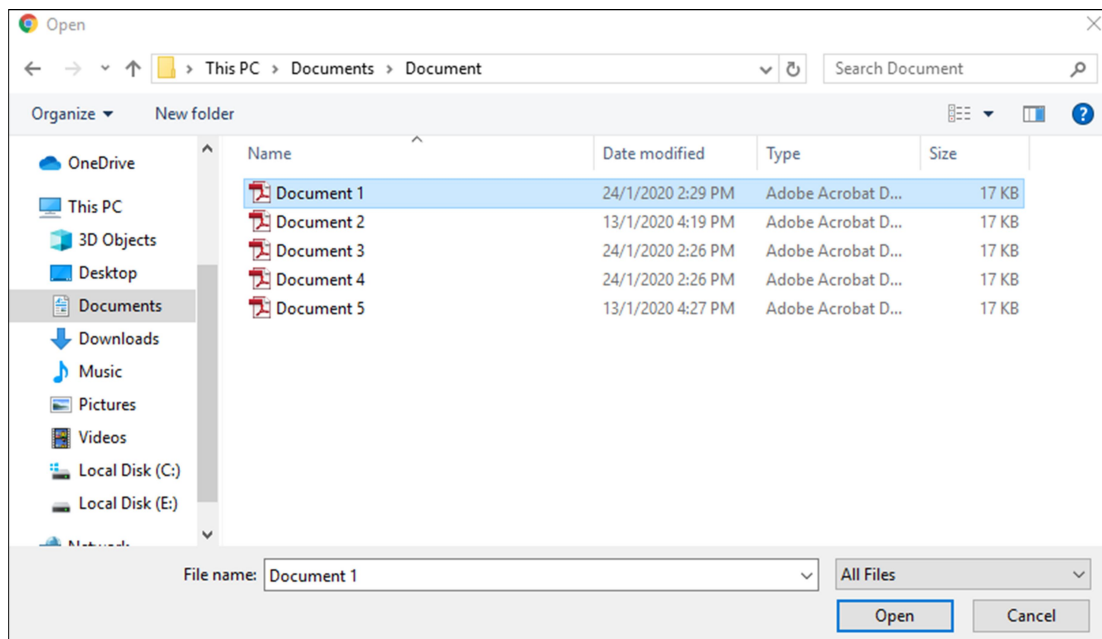
5. Click the **[Next]** button  
The system will redirect to '**Next**' section.

### 3.3 Supporting Documents

- a) Upload mandatory document (denoted as **\*** sign) by click **[Upload File]**
- b) The system will display pop-up message **'Upload File'**



- c) Click the **'browse to upload'**
- d) The system will open the windows file upload.



- 6. Select a file and click **[Open]** button

7. Then system will display the filename and ready to be uploaded.

8. Click the **[Upload]** button

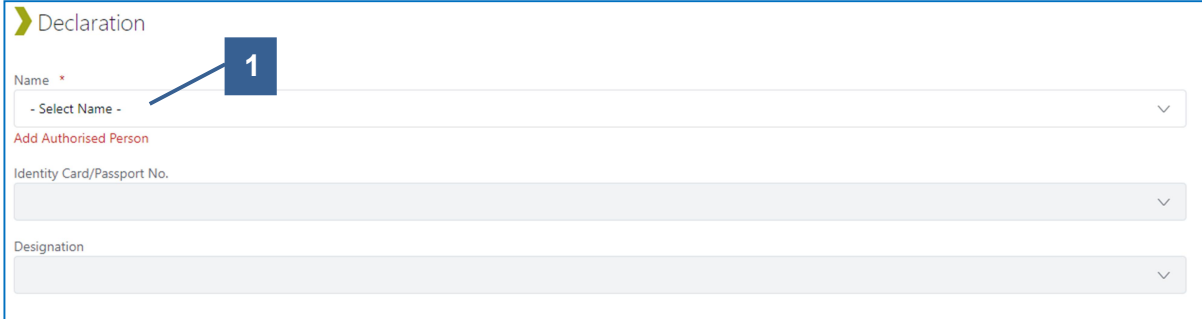
9. The system will display the filename at **'Supporting Document'**.

No.	Documents to be submitted	File Name
1.	Business Premise License from Local Authority *	Document 1.pdf View   Download Upload   New File

10. Click the **[Next]** button

The system will redirect to the **'Declaration'** section.

### 3.4 Declaration



**Declaration**

Name \* 1

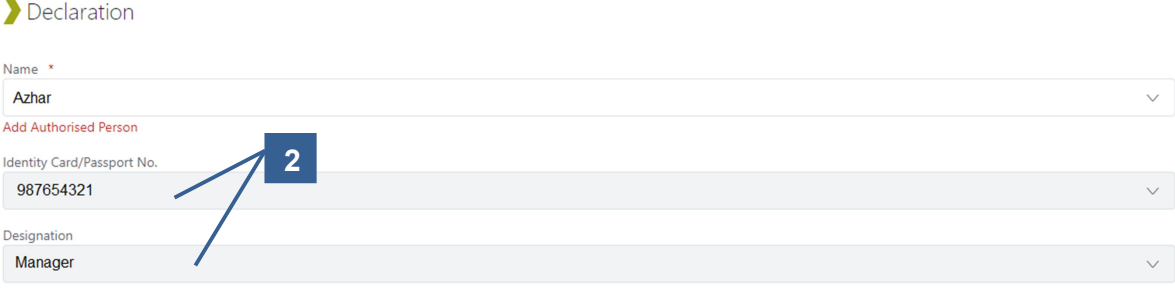
- Select Name -

Add Authorised Person

Identity Card/Passport No.

Designation

1. Click the dropdown '**Name**'. Select an Authorised Person from the dropdown list.



**Declaration**

Name \* 2

Azhar

Add Authorised Person

Identity Card/Passport No.

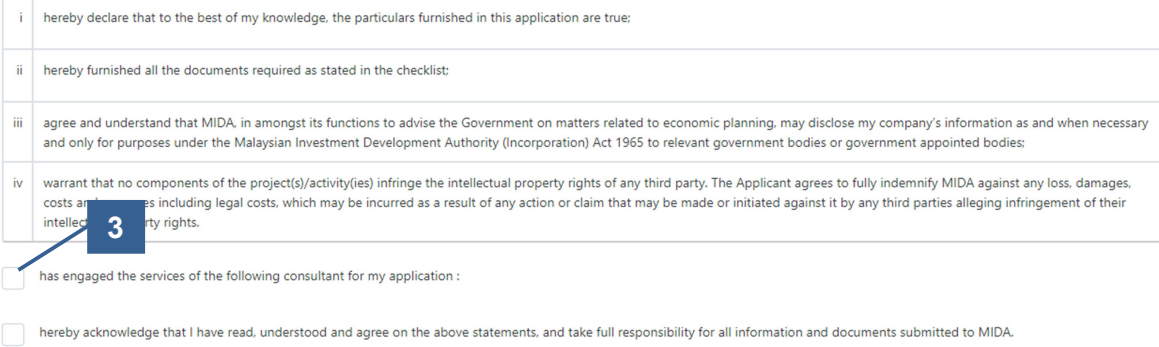
987654321

Designation

Manager

2. The system will auto-fill:

- a) Identity No./Passport No.
- b) Designation



i hereby declare that to the best of my knowledge, the particulars furnished in this application are true:

ii hereby furnished all the documents required as stated in the checklist:

iii agree and understand that MIDA, in amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies:

iv warrant that no components of the project(s)/activity(ies) infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights. 3

☐ has engaged the services of the following consultant for my application :

☐ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

3. Tick the checkbox if engaging consultant services.

☒ has engaged the services of the following consultant for my application :

**4**

Company Name \*

Address \*

State \* City \* Postcode \*

- Select State - - Select State -

Name \*

Designation \*

Phone No. \* Fax No.

Email Address \*

Website

4. Fill in Consultant details such as:

- (a) Company Name
- (b) Address
- (c) State
- (d) City
- (e) Postcode
- (f) Name
- (g) Designation
- (h) Phone No.
- (i) Fax No.
- (j) Email Address
- (k) Website



i	hereby declare that to the best of my knowledge, the particulars furnished in this application are true:
ii	hereby furnished all the documents required as stated in the checklist:
iii	agree and understand that MIDA, in amongst its functions to advise the Government on matters related to economic planning, may disclose my company's information as and when necessary and only for purposes under the Malaysian Investment Development Authority (Incorporation) Act 1965 to relevant government bodies or government appointed bodies:
iv	warrant that no components of the project(s)/activity(ies) infringe the intellectual property rights of any third party. The Applicant agrees to fully indemnify MIDA against any loss, damages, costs and expenses including legal costs, which may be incurred as a result of any action or claim that may be made or initiated against it by any third parties alleging infringement of their intellectual property rights.

☐ has engaged the services of the following consultant for my application :



☐ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

5. Tick the checkbox to agree with the terms and conditions stated in the 'Declaration' section.

☒ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

**6**

6. Click the **[Save]** button. The system will display a success message.

 **Successfully saved details** 

**In Progress**

Company Name Application No. Division

\$ Processing Fee Application Form

Progress ( 5 / 5 )

- A Company
- B Previous Company Activity/Project
- C Application
- D Additional/Supporting Documents
- E Declaration**

**Declaration**

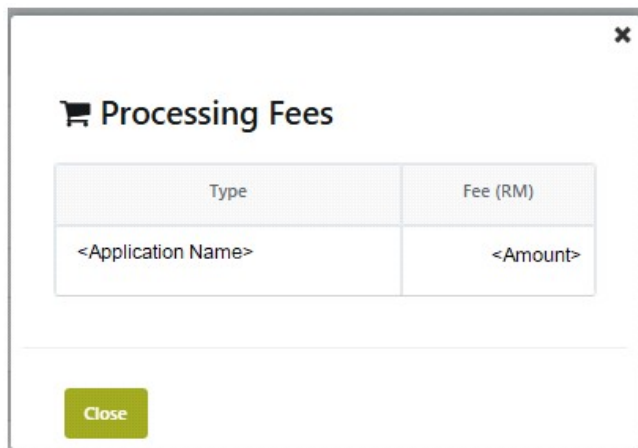
Name \*  
- Select Name -

Identity Card/Passport No.  
-

Designation  
Managing Director

i hereby agree that this application can be closed by MIDA if the application under my purview is non-responsive to the requested information within the stipulated period.

☒ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

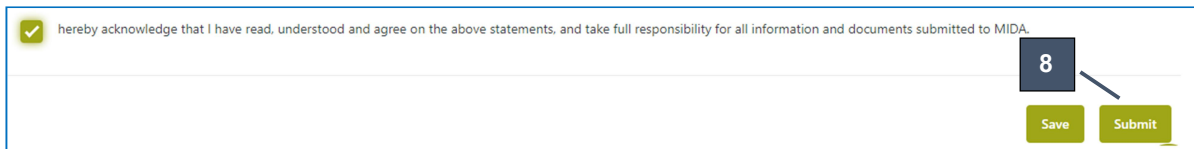


**Processing Fees**

Type	Fee (RM)
<Application Name>	<Amount>

Close

7. To check the application processing fee in the application header, click the [Processing Fee] button.

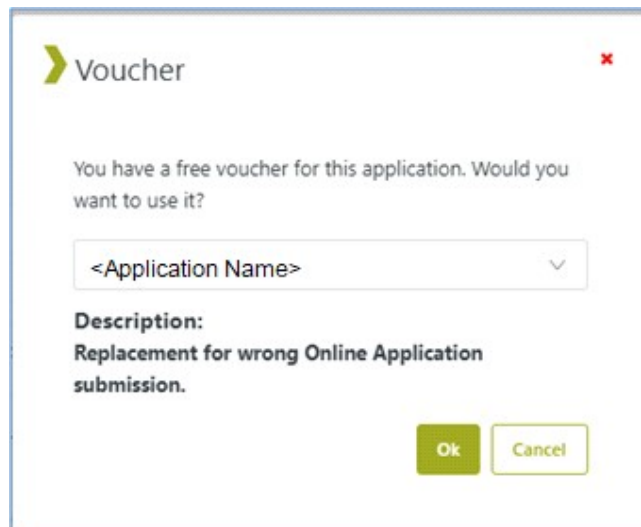


☒ hereby acknowledge that I have read, understood and agree on the above statements, and take full responsibility for all information and documents submitted to MIDA.

8

Save Submit

8. Click the **[Submit]** button, and a popup message will appear if the application requires a submission fee and the company has a free voucher, allowing it to be applied.



**Voucher**

You have a free voucher for this application. Would you want to use it?

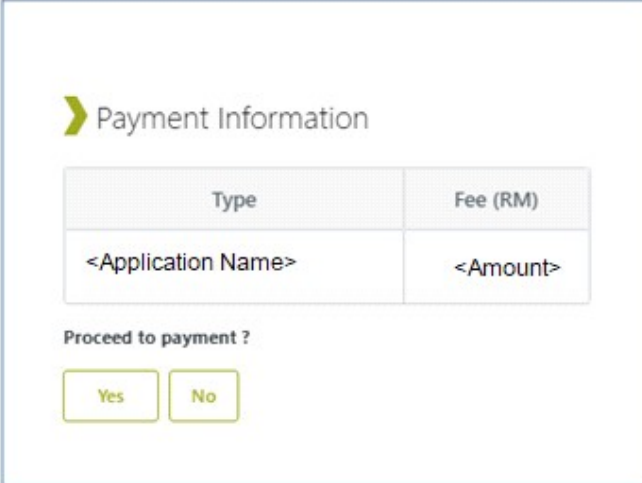
<Application Name>

**Description:**  
Replacement for wrong Online Application submission.

Ok Cancel

9. Click the **[Submit]** button, and a popup message will appear if the application requires a submission fee and the company either does not have a free voucher or

has chosen not to use it.



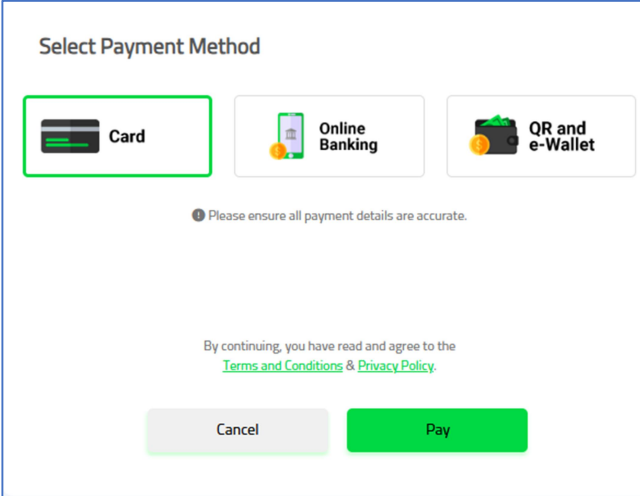
The screenshot shows a 'Payment Information' screen. At the top, there is a green arrow icon followed by the text 'Payment Information'. Below this is a table with two columns: 'Type' and 'Fee (RM)'. The first row of the table contains the placeholders '<Application Name>' and '<Amount>'. Below the table, the text 'Proceed to payment ?' is displayed. At the bottom, there are two buttons: 'Yes' and 'No'.

Type	Fee (RM)
<Application Name>	<Amount>

Proceed to payment ?

Yes No

10. If the company clicks [Yes] to proceed with payment, the system will display the payment screen for the company to select payment option and click on [Pay] to make the payment.



The screenshot shows a 'Select Payment Method' screen. At the top, the text 'Select Payment Method' is displayed. Below this are three selectable options: 'Card' (with a credit card icon), 'Online Banking' (with a smartphone icon), and 'QR and e-Wallet' (with a QR code icon). The 'Card' option is highlighted with a green border. Below these options, a small text line reads: 'Please ensure all payment details are accurate.' Further down, a line of text states: 'By continuing, you have read and agree to the [Terms and Conditions](#) & [Privacy Policy](#).' At the bottom, there are two buttons: 'Cancel' and 'Pay'.

Select Payment Method


Card Online Banking QR and e-Wallet

Please ensure all payment details are accurate.

By continuing, you have read and agree to the [Terms and Conditions](#) & [Privacy Policy](#).

Cancel Pay

11. If the company select Card as payment option.

We accept 

Amount MYR 1.00

Pay with new card




Card Number  
1234 5678 9123 4567

Expiry Date MM / YY CVV

Pay Now

12. If the company select Online Banking as payment option.

Select Payment Method

 Card  Online Banking  QR and e-Wallet

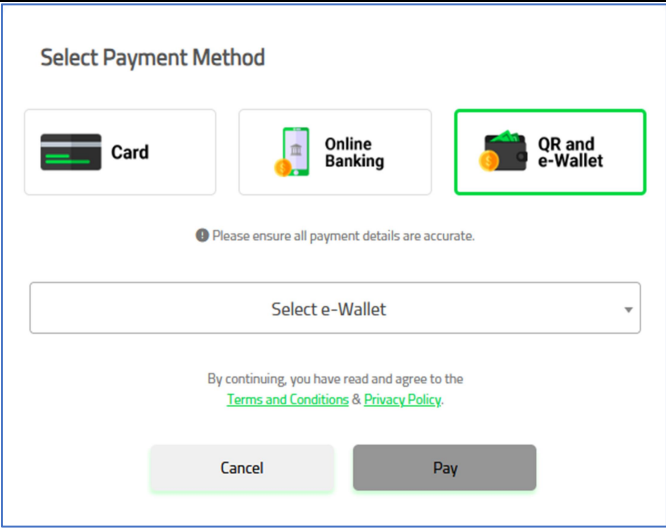
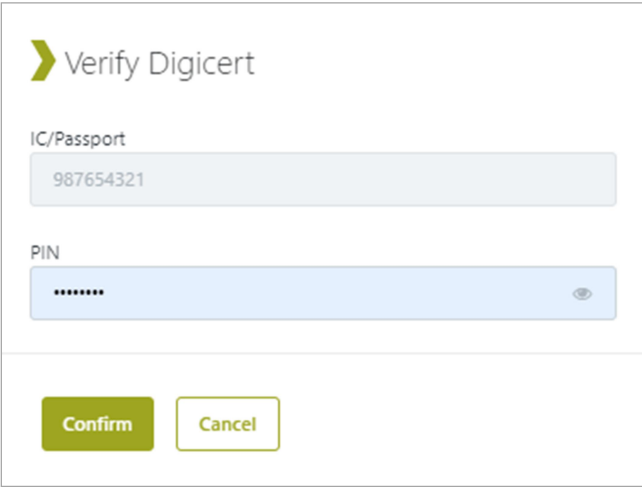

Please ensure all payment details are accurate.

Select Bank

By continuing, you have read and agree to the [Terms and Conditions & Privacy Policy](#).

Cancel Pay

13. If the company select QR and e-Wallet as payment option.

	
<p>14. A popup message will appear to verify the Digicert if the payment has been made or if the application does not require a processing fee.</p>	
	
<p>15. Click the [Cancel] button system will return to the 'Declaration' section.</p> <p>16. Insert PIN and click the [Confirm] button</p> <p>17. The system will display a success message.</p>	
	
<p>18. The system will show the above pop-up message as the submission is successful. Now the user may wait for the notification email from MIDA regards the further process.</p>	



## InvestMalaysia - Application 3202000335 is in Review

Dear Anny Rozana Binti Mohd Faizal Kim,

You have successfully submitted your application to InvestMalaysia Online Portal. MIDA is reviewing the application.

The details of the application are as follows:

Company Name : Felcra Berhad

Application No. : ~~3202000335~~

Application : ~~Raw Materials and Components (Iron and Steel, HS Code 7204 7040)~~

Thank you.

Regards,

InvestMalaysia Administrator

**Malaysian Investment Development Authority (MIDA)**

MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia

Tel: 603-2267 3633 Fax: 603-2274 7970 Email: [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)

InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>

Official Website: <https://www.mida.gov.my>

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### 3.2 Print Preview Application Form

**MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY**

Dashboard Tasks Applications ▾ I-Incentives Customer Service ▾ Private Investment

← Back to Application List

**Manufacturing Licence** Draft

Company Name: MANUFACTURING INDUSTRIES SDN BHD Application No.: ML202100014

Application Type: New

Application Form ↺

**1**

Progress (1 / 12)

- A Company
- B Previous Company Activity/Project
- C Application Information

**Company**

Company Name: MANUFACTURING INDUSTRIES SDN BHD

Registration Type: Registration Of Company (ROC) Company Registration No.: 70009-X

1. Click on the **[Application Form]** button.

1 / 23 | — 75% + | [Icon] [Icon]

**APPLICATION FOR MANUFACTURING LICENCE ON A NEW PROJECT BY A LICENSED MANUFACTURER OR BY AN EXISTING NON-LICENSED MANUFACTURER**

**Section A: Information Of Applicant Company**

**Company Profile**


Company Name	MANUFACTURING INDUSTRIES SDN BHD		
Registration Type	Registration Of Company (ROC)	Company Registration No.	70009-X
Date of Incorporation	13/01/2016	Income Tax Reference No.	ITRNMSB001
EPF No.	ENMSB001	SOCSSO No.	SNEISB001
Email		Fax No.	
Registered Address	LOT 8200 JALAN 12/KU20, TAMAN PERINDUSTRIAN KAPAR BESTARI, Kapar, 42200 Selangor, Malaysia		
Website	www.misb.com.my		
Company Background	<p>The purpose of lorem ipsum is to create a natural-looking block of text (sentence, paragraph, page, etc.) that doesn't distract from the layout. A practice not without controversy, laying out pages with meaningless filler text can be very useful when the focus is meant to be on design, not content.</p> <p>The passage experienced a surge in popularity during the 1960s when Letraset used it on their dry-transfer sheets, and again during the 90s as desktop publishers bundled the text with their software. Today it's seen all around the web, on templates, websites, and stock designs. Use our generator to get your own, or read on for the authoritative history of lorem ipsum.</p>		
Correspondence Address	LOT 8200 JALAN 12/KU20, TAMAN PERINDUSTRIAN KAPAR BESTARI, Kapar, 42200 Selangor, Malaysia		
Total Employment	90		

**Particular Board of Director**

No.	Name	Nationality	Shares Held in the Company


2. The web browser will open a new tab and display the print preview format of the Application Form. Scroll down the document to view all pages.


### 3.3 Application is Submitted to processing division

**MIDA** MALAYSIAN INVESTMENT  
DEVELOPMENT AUTHORITY

**InvestMalaysia - Submitted Application ML202100048**



Dear 

Application ML202100048 has been submitted to Chemical & Advanced Materials Division.

The details of the application are as follows:

Company Name : SEMICONDUCTOR INDUSTRIES SDN BHD  
Application No. : ML202100048  
Application : Manufacturing Licence (Manufacturing)  
Submission Date : 14/01/2021

Thank you.

Regards,  
InvestMalaysia Administrator


**Malaysian Investment Development Authority (MIDA)**  
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia  
Tel: 603-2267 3633      Fax: 603-2274 7970      Email: [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)  
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>  
Official Website: <https://www.mida.gov.my>

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### 3.4 Application is Returned by MIDA due to incomplete information

**MIDA** MALAYSIAN INVESTMENT  
DEVELOPMENT AUTHORITY

**InvestMalaysia - Returned Application ML202100049**

Dear midamalaysia123,

Your application ML202100049 has been returned.

Remark : No product description

Please update and resubmit your application.

Thank you.

Regards,  
InvestMalaysia Administrator

**Malaysian Investment Development Authority (MIDA)**  
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia  
Tel: 603-2267 3633    Fax: 603-2274 7970    Email: [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)  
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>  
Official Website: <https://www.mida.gov.my>

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*This is a system generated email. No signature required. Please do not reply to this email.*

The screenshot displays the 'Project Financing' section of the InvestMalaysia application. The sidebar on the left shows a progress bar with 5 out of 12 steps completed, with 'Project Financing' highlighted. The main content area includes a 'Project Financing' tab and a 'Comments' panel on the right. The 'Comments' panel shows a comment from 'Zaidi Asraf bin Idris' dated '05 Feb, 2021' with the text 'There are some comments from MIDA Officer...'. Below this is a text input field for adding a comment, with a 'Comment' button. Callouts 'i' and 'ii' point to the comment list and the input field respectively.

Applicant/Company able to read and response to Officer comments related to the selected section:

- i. **Comments** - User name, posted date, and comments.
- ii. **Post Comment** – Enter comments in the textbox and click on “**Comment**” button to post the comments.

### 3.5 Acknowledgement Email and Letter when application is received and being processed

 **MIDA** MALAYSIAN INVESTMENT  
DEVELOPMENT AUTHORITY

**InvestMalaysia - Permohonan Diterima MIDA ML/2021/00026**

Tuan/Puan,

Adalah dimaklumkan bahawa permohonan syarikat tuan/puan telah diterima dan sedang dipertimbangkan.

No. Ruj. MIDA	: ML/2021/00026
No. Ruj. Permohonan	: ML202100047
Tarikh Diterima	: 14/01/2021 09:18:36

Nama Syarikat	: MANUFACTURING INDUSTRIES SDN BHD
No. Pendaftaran Syarikat	: 70009-X
Pegawai Dihubungi	: Faridah Ariffin
Jawatan	: Manager
No. Telefon	: 01101234567
Emel	: [REDACTED]
Alamat	: [REDACTED]

Bahagian	: Kimia dan Bahan Termaju
Pengarah/Timbangan Pengarah	: [REDACTED]
No. Telefon	: 0322676773
Emel	: [REDACTED]

Pegawai MIDA	: [REDACTED]
No. Telefon	: 0322676726
Emel	: [REDACTED]

Sekian, terima kasih.


*InvestMalaysia Administrator*

**Malaysian Investment Development Authority (MIDA)**  
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia  
Tel: 603-2267 3633    Fax: 603-2274 7970    Email: [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)  
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>  
Official Website: <https://www.mida.gov.my>

---

*This is a system generated email. No signature required. Please do not reply to this email.*

### 3.6 Email Notification when application is successful



**InvestMalaysia - Pemberitahuan Surat Keputusan [Company Name]  
Reference No.]**

Tuan/Puan,

Adalah dimaklumkan bahawa Surat Keputusan bagi permohonan syarikat tuan/puan [Company Name]  
[Reference No.  
Surat Keputusan tersebut boleh dimuat turun menerusi:  
[Surat Keputusan \[Redacted\]](#)

MIDA menggunakan Tandatangan Digital (Public Key Infrastructure (PKI/Digital Certificate)) ke atas Surat Keputusan yang dikeluarkan. Penggunaan sistem ini membolehkan:

- i) Pihak syarikat tuan/puan menerima Surat Keputusan secara online.
- ii) Pihak Kementerian Kewangan, MITI, dan Jabatan Kastam DiRaja menerima dan mengakses Surat Keputusan secara online.

Sekian, terima kasih.

InvestMalaysia Administrator

**Malaysian Investment Development Authority (MIDA)**  
MIDA Sentral, No. 5, Jalan Stesen Sentral 5, Kuala Lumpur Sentral, 50470 Kuala Lumpur, Malaysia  
Tel: 603-2267 3633 Fax: 603-2274 7970 Email: [investmalaysia@mida.gov.my](mailto:investmalaysia@mida.gov.my)  
InvestMalaysia Online Portal: <https://investmalaysia.mida.gov.my>  
Official Website: <https://www.mida.gov.my>

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*This is a system generated email. No signature required. Please do not reply to this email.*

### 3.7 Download Decision Letter and Verify QR Code

### 3.7.1 View Successful Application

The screenshot shows the MIDA dashboard with the 'Applications' menu open. A blue box labeled '1' highlights the 'Applications' menu item. A green box labeled '2' highlights the 'RE/RO' option in the dropdown menu. The dropdown menu lists various application types: Confirmation Letter for Exemption (SPM), Import Duty and/or Sales Tax Exemption, Manufacturing Licence (e-ML), Incentive (e-Incentive), Grant (e-Grant), Exempted From Manufacturing Licence (ICA10), Domestic Sales, Permit (PDA 2), R&D/IILS/DILS Status, RE/RO, Expatriate Post (EP), Post Approval (ML), Post Incentive/Post Approval (Incentive), Post Approval (Status), Post Approval (EP), Post Approval RE/RO, Post Approval (Permit), Post Approval Grant, Additional Product For IPC/RDC, and Grant Disbursement.

Upon receiving email notification when application is successful, user shall be able to view the Decision Letter in the application form.

1. To view the application, click on the **[Applications]** menu. The system will display all online modules in the dropdown menu.
2. Click on the module link that user wish to open

The screenshot shows the MIDA Application List page. A blue box labeled '3' highlights the 'Completed' status filter. The page displays a table of applications with columns: Application No., MIDAS Reference No., Application Type, Submission Date, Acceptance Date, Decision Date, Application Status, and Action. Two records are shown, both with a 'Completed' status.

Application No.	MIDAS Reference No.	Application Type	Submission Date	Acceptance Date	Decision Date	Application Status	Action
202300022	2023/00056	New	12/01/2023	07/02/2023	09/02/2023	Completed	Delete
202200657	2022/00380	New	20/05/2022	27/06/2022	29/06/2022	Completed	Delete

3. Once the **Application List** for the selected module is displayed, click on the **[Application No]** link that user wish to view.

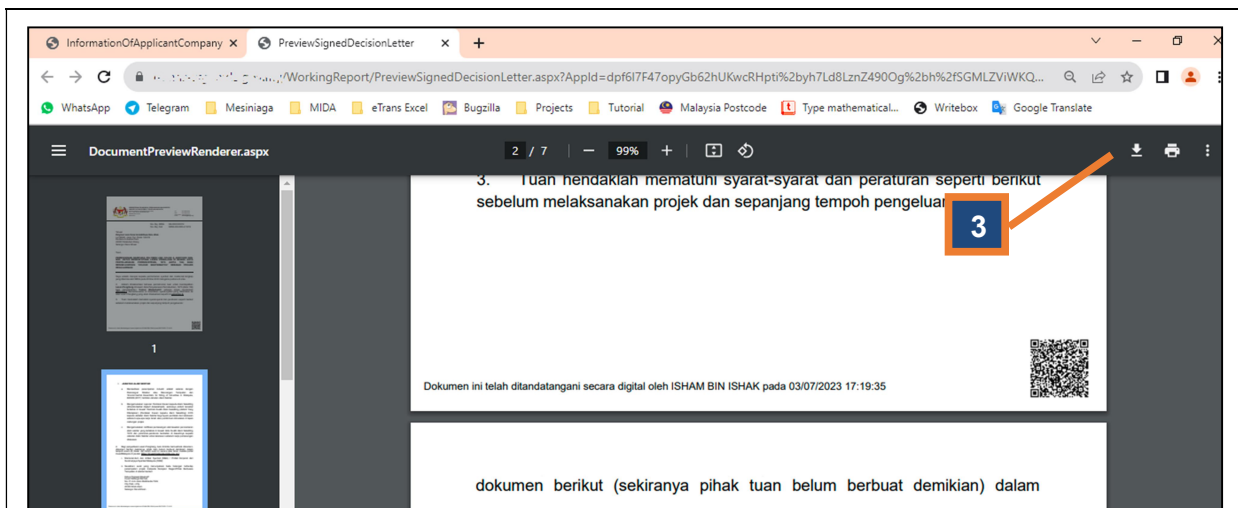
The screenshot shows the top section of the application form. It includes a header with the following details: Company Name (TESTING SDN BHD), Application No. (202300413), MIDA Reference No. (2023/00002), Application Type (New), and Acceptance Date (31/07/2023). The Division is listed as Chemical & Advanced Materials. On the right, there are four buttons: Application Form, Acknowledgement Letter, Decision Letter, and a circular arrow icon. Below the header, there is a progress bar labeled 'Progress (1 / 11)' with three steps: A (Company), B (Previous Company Activity/Project), and C (Application Information). Step A is currently selected and highlighted in red. To the right of the progress bar, there is a section titled 'Company' with a 'Company Profile' sub-section. The 'Company Name' field is filled with 'TESTING SDN BHD'. A 'Comment' link with a speech bubble icon is visible on the far right.

4. System will display the selected application form

### 3.7.2 Download Decision Letter

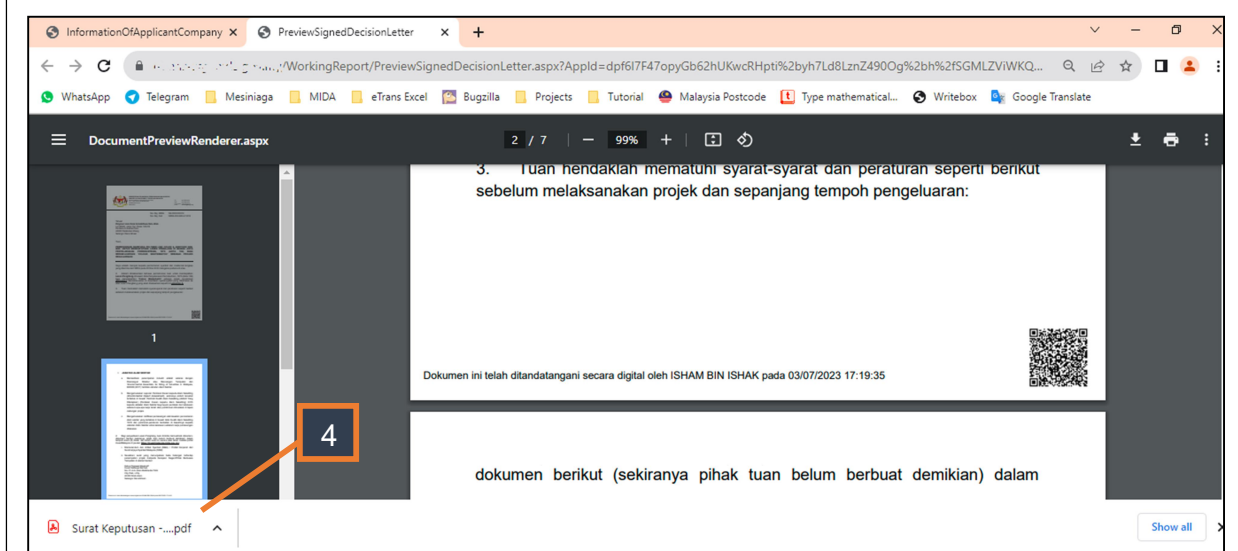
This screenshot is identical to the one above, but with an additional annotation. A blue square containing the number '1' is placed over the 'Application Form' button. A blue arrow points from this square to the 'Decision Letter' button, which is highlighted with a red rectangular border. This indicates the specific action to be taken in this step of the guide.

1. From the Application Form header, click on the **[Decision Letter]** action button.



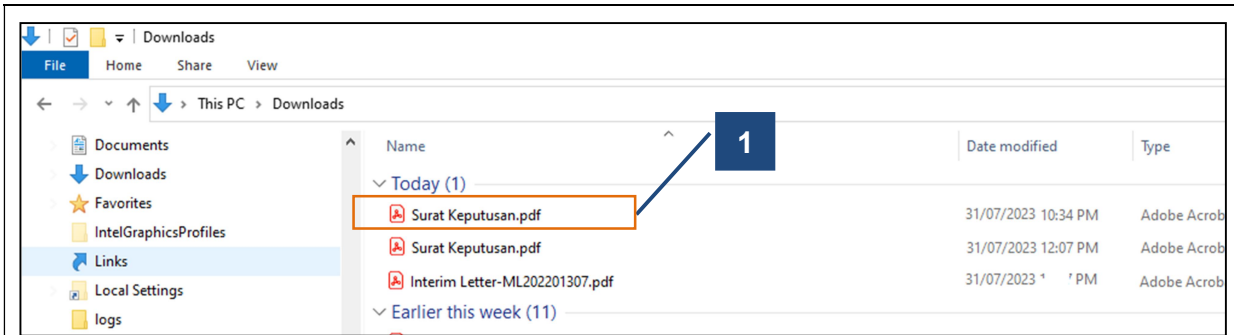
2. System will display the Decision Letter in a new browser tab.

3. Click on the **[Download]** icon to download the document to local folder.

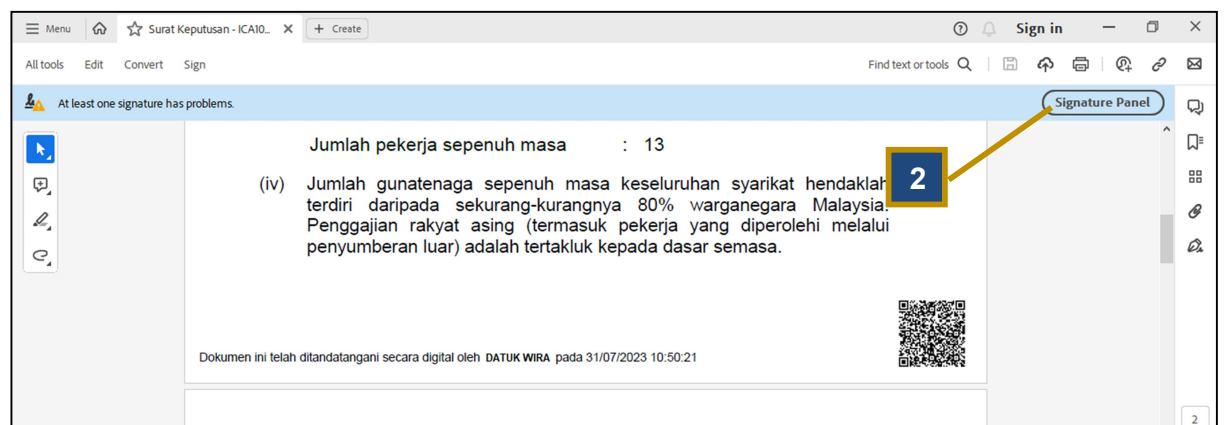


4. System will download the Decision Letter and save in PDF format.

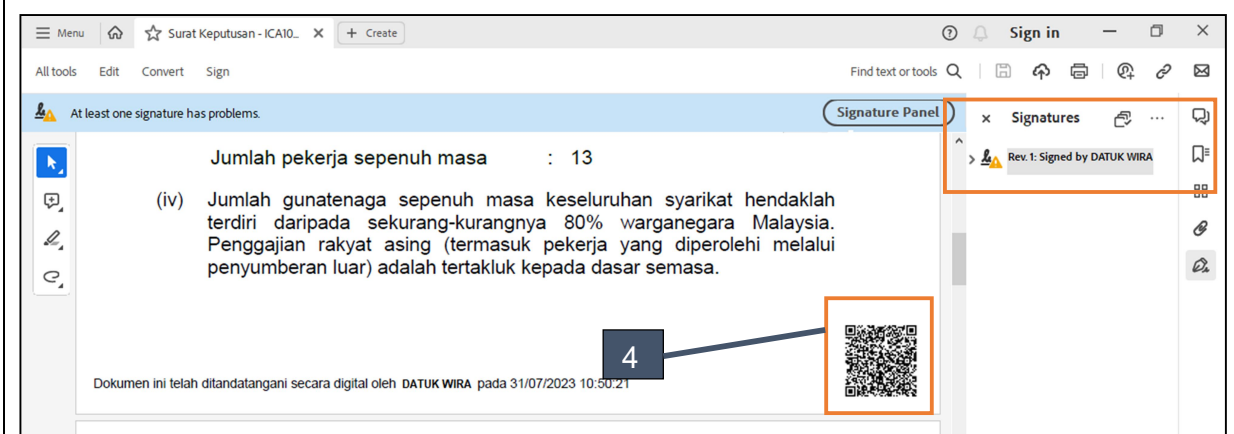
### 3.7.3 Verify QR Code



1. Once the Decision Letter is downloaded, navigate to the location of the document and launch the document.



2. System will display the selected document in PDF Reader application. At the top right of the document, user can click the **[Signature Panel]** to view the digital signature details.





3. System will display the name of the Officer who digitally signed the letter.
4. At the bottom of the first page, there is a QR Code that user can scan using a mobile application to validate the letter.
5. The QR Code embedded in the document <b><u>can only</u></b> be read by <b>eValidator</b> mobile application.
6. Please refer to the User Guide document “ <b>[Invest Malaysia] eValidator Mobile Application</b> ” (MIDA QR Code mobile application) on how to install the mobile application.

## Chapter 4 APPLICATION ( RE / RO )

### 4.1 Add Previously RE / RO Status Approved by MIDA Record

#### 1. Dashboard

**1(i)**

**1(ii)**

Application No.	MIDA Reference No.	Application	Application Type	Application Status
RERO202100336		RERO	Appeal	Draft
RERO202100333		RERO	Extension	Draft
RERO202100329	RERO/2021/00330	RERO	New	Completed
RERO202100323		RERO	New	Draft
RERO202100317		RERO	New	Draft

#### 1. Start by:

- i. Start on the Dashboard page goto the **[My Company]**. If the created company more than one, the system shall display a list of the created company. Select preferred Company
- ii. Click on the Company Profile.

## 2. Investor Relationship & Profiling Management (IRPM)

**MIDA** MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY Dashboard Tasks Applications Incentives Customer Service Neo Yaqami

### Investor Relationship & Profiling Management (IRPM)

**Company Name**  
FAST FURIOUS LTD (FC0000000007)

**Company Profile** Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey Investment (APR) Survey

#### Company Details

**Company Status**  
Active

**Company Name \***  
Fast Furious Ltd

**Registration Type \***  
Foreign Company

**Registration No. \***  
FC0000000007

**Annual Fiscal Year End Closing Date (DD/MM) \***  
17 Jun

**Date of Incorporation \***  
01/01/2010

**Income Tax Reference No.**  
SU940F-X

2. System shall redirect to 'Investor Relationship & Profiling Management (IRPM) - Company Profile' screen.
3. Click on the 'Industrial Profile' tab

3. Industrial Profile

CompanyProfile

https://etrans-stg.mida.gov.my/IRPM/CompanyProfile.aspx?IsMidaAdmin=False&IsValidated=False&IsComplid

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications i-Incentives Customer Service Private Investment

Neo Yamani

Company Name  
FAST FURIOUS LTD (FC0000000007)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No	MIDA Reference No (MRN No)	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.		Diversification	31/12/2020	Prod 123, Prod 456	Prod 123 Avenue Taman Tipu-Tipu	Active		<a href="#">View</a> Pre-eTRANS(RPM) Pending for Verification

1 record

[Add Previous Approved Record](#)

Manufacturing Licence

No	MIDA Reference No (MRN)	Licence	Serial	Effective	Product(s) /	Factory/Premise	Status	Licence	History	Action
----	-------------------------	---------	--------	-----------	--------------	-----------------	--------	---------	---------	--------

[Add Previous Approved Record](#)

4. System shall redirect to 'Industrial Profile' screen.

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Year)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	X123	New	RERO	Global Establishment	30/11/2019	2		add1 add2	Active			<a href="#">View</a> Pre-eTRANS(RPM) Verified
2	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active			<a href="#">View</a> Pre-eTRANS(RPM) Verification Pending for Verification
5	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active			<a href="#">View</a> Pre-eTRANS(RPM) Pending for Verification

1 to 5 of 6 records

[Add Previous Approved OHQ/IPC/RDC/R&D/IILS Record](#)

[Add Previous Approved RERO Record](#)

5. Scroll down to view 'OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA'

table.

6. Click the **[Add Previous Approved RERO Record]** button.

**4. Add Previously RE/RO Status by MIDA**

**MIDA MALAYSIA INVESTMENT DEVELOPMENT AUTHORITY** Dashboard Tasks Applications Licences Customer Service Neo Yagami

**Investor Relationship & Profiling Management (IRPM)**  
Company Name  
FAST FURIOUS LTD (FC0000000007)

**Add Previously RE/RO Status by MIDA** 7

Type of Approval Record \*  
RE/RO

Type of Application \*  
New

Date of Approval \*  
17/05/2021

Status Period (Years) \*  
2

Project Status \*  
Active

Sector \*  
Global Establishment

Sector Option \*  
Regional Office

MIDA Reference No. (MRN No.) \*  
PREV-REC-01

Expiry Date \*  
16/05/2021

Factory/Premise Location Address \*  
Jin Dato Kramat,  
Shinobi Park  
Address 3 (optional)

Country \*  
Malaysia

State \*  
Pulau Pinang

City \*  
Penang

Postcode \*  
10150

Contact Person \*  
Suhardi Bin Bharun Saadek

Designation \*  
Director

Tel No.  
0134105090

Fax No.

Production/Activities of Parent Company  
☐ Manufacturing ☐ Trading ☒ Services  
☐ Tourism ☐ Education ☐ Others (Please Specify)

Does the company have any agents / affiliates / subsidiaries branches conducting business in Malaysia, South east Asia or Asia Pacific Region?  
☒ Yes / Yes ☐ No / No

Purpose of Establishment  
Text Establishment

Activities of Proposed Office  
Text Activities

Benefit to Malaysian from the establishment of Representative Office/Regional Office  
Text Benefits

Expiate Post  
☒ Yes ☐ No

**Approval Letter**

No.	Description	Filename
1.	Approval Letter	4a. MIDA Approval.pdf   Download

[Add New](#)

**Other Supporting Documents eg. Agreement, Lampiran 1, Lampiran 2**

No.	Description	Filename
1.	Justification Letter	4b. Justification letter.pdf   Download


[Add New Supporting Document](#)

--For Office Use Only--

Application previously processed by Division \*  
Select Division

File Reference Number

Additional Remarks

8 [Submit](#) 

7. The system will redirect to the 'Add Previously RE/RO Status by MIDA' page,

complete the form. Please ensure mandatory fields completely fill-in.

8. Click the **[Submit]** button to proceed.

**\*\* Attachment will only enable once all fields completely fill-in\*\***

## 5. Submission Confirmation



9. The system shall display confirmation notification message if submission successful.

## 4.2 Add Previously Approved Expatriate Post(s) RE / RO by MIDA Record

### 1. Dashboard

**1(i)**

**1(ii)**

**My Company**

MIDA Reference No.	Company Name	Application	Application Type	Date Approved	Survey Date	Status	Action
No items to show...							

**Fast Furious Ltd**

18-16-A, GURNEY TOWER, GURNEY DRIVE, Pulau Pinang.

[Company Profile](#)

Application No.	MIDA Reference No.	Application	Application Type	Application Status
RERO202100336		RERO	Appeal	<a href="#">Draft</a>
RERO202100333		RERO	Extension	<a href="#">Draft</a>
RERO202100329	RERO/2021/00330	RERO	New	<a href="#">Completed</a>
RERO202100323		RERO	New	<a href="#">Draft</a>
RERO202100317		RERO	New	<a href="#">Draft</a>

1 to 5 of 59 records

#### 1. Start by:

- iii. Start on the Dashboard page goto the **[My Company]**. If the created company more than one, the system shall display a list of the created company. Select preferred Company
- iv. Click on the Company Profile.



## 2. Investor Relationship & Profiling Management (IRPM)

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY

Dashboard Tasks Applications i-Incentives Customer Service

Neo Yagami

### Investor Relationship & Profiling Management (IRPM)

Company Name  
FAST FURIOUS LTD (FC0000000007)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey Investment (APR) Survey

#### Company Details

Company Status  
Active

Company Name \*  
Fast Furious Ltd

Registration Type \*  
Foreign Company

Registration No. \*  
FC0000000007

Annual Fiscal Year End Closing Date (DD/MM) \*  
17 Jun

Date of Incorporation \*  
01/01/2010

Income Tax Reference No.  
SU940F-X

2. System shall redirect to 'Investor Relationship & Profiling Management (IRPM) - Company Profile' screen.
3. Click on the 'Industrial Profile' tab

### 3. Industrial Profile

**Company Name**  
FAST FURIOUS LTD (FC0000000007)

**Industrial Profile**

**Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975**

No	MIDA Reference No (MRN No)	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.		Diversification	31/12/2020	Prod 123, Prod 456	Prod 123 Avenue Taman Tipu-Tipu	Active	<a href="#">View</a> <a href="#">Pre-eTRANS(RPM)</a> <a href="#">Pending for Verification</a>	<a href="#">Action</a>

1 record

[Add Previous Approved Record](#)

**Manufacturing Licence**

No	MIDA Reference No (MRN)	Licence	Serial	Effective	Product(s) /	Factory/Premise	Status	Licence	History	Action
----	-------------------------	---------	--------	-----------	--------------	-----------------	--------	---------	---------	--------

4. System shall redirect to 'Industrial Profile' screen.

**Approved Expatriate Post(s) by MIDA**

No.	Reference No.	Type of Application	Approval Date	First Filled Date	Designation	Type of Position	Duration Applied (Years)	Academic Qualification	Working Experience (Years)	Min Monthly Salary (RM)	Location
1	EP-TEST-PREV-APPROV001-MRN IRPM12021500010 <i>Draft</i>		03/05/2021	03/06/2021	Test Manager	Term Post	1	Degree	5	10,000.00	- 299-K Chrono Residence, El-Maqar Eoad, 10150, Pulau Pinang, Pulau Pina
2	EP-TEST-PREV-APPROV001-MRN IRPM12021500009 <i>Draft</i>			<i>Update</i>	Test Manager	Term Post	1	Degree	5	10,000.00	- 299-K Chrono Residence, El-Maqar Eoad, 10150, Pulau Pinang, Pulau Pina - Test Road Add 1, Test Road Add 2, &

[Add Previous Expatriate Post RERO](#)

5. Scroll down to view 'Approved Expatriate Post(s) by MIDA' table.

6. Click the [Add Previous Expatriate Post RERO] button.

#### 4. Add Previously Approved Expatriate Post for RE/RO Status Company by MIDA

➤ Add Previously Approved Expatriate Post for RE/RO Status Company by MIDA

7

Type of Approval Record \*

Expatriate Post

MIDA Reference No. \*

-Select Rero Project-

Designation \*

Type of Position \*

Term Post

Duration (Years) \*

0

Approval Date \*

DD/MM/YYYY

Approval Expiry Date \*

DD/MM/YYYY

EP Reference No. \* (Format eg. EP/2021/00538/01/ MIDA Reference No/ Position Sequence No.)

Academic Qualification \*

Select Academic Qualification

Working Experience (Years) \*

0

Minimum Monthly Salary (RM) \*

0.00

Post Start Date

DD/MM/YYYY

Post Expiry Date

DD/MM/YYYY

**Expatriate Location Address \***

No	Project Reference No	Address	Sector	Select One Main Sector	Select One Main Location
No items to show...					

➕ Add Project

☐ Add Company Registered Address as Location

**Expatriate Details**

No.	MIDA Reference No	Name	ID/Passport	Nationality	Designation/Job Title	Duration Applied (Year)	Start Date	End Date	Minimum Basic Monthly Salary (RM)
➕ Add Record									

**Approval Letter \***

No.	Description	Filename
No items to show...		

➕ Add New

**Other Supporting Documents eg. Agreement, Lampiran 1, Lampiran 2**

No.	Description	Filename
No items to show...		

➕ Add New Supporting Document

--For Office Use Only--

Application previously processed by Division \*

- Select Division -

File Reference Number

Additional Remarks

8

Submit

7. The system will redirect to the 'Add Previously Approved Expatriate Post for RE/RO

**Status Company by MIDA'** page, complete the form. Please ensure mandatory fields completely fill-in.

8. Click the **[Submit]** button to proceed.

**\*\* Attachment will only enable once all fields completely fill-in\*\***

#### 5. Submission Confirmation



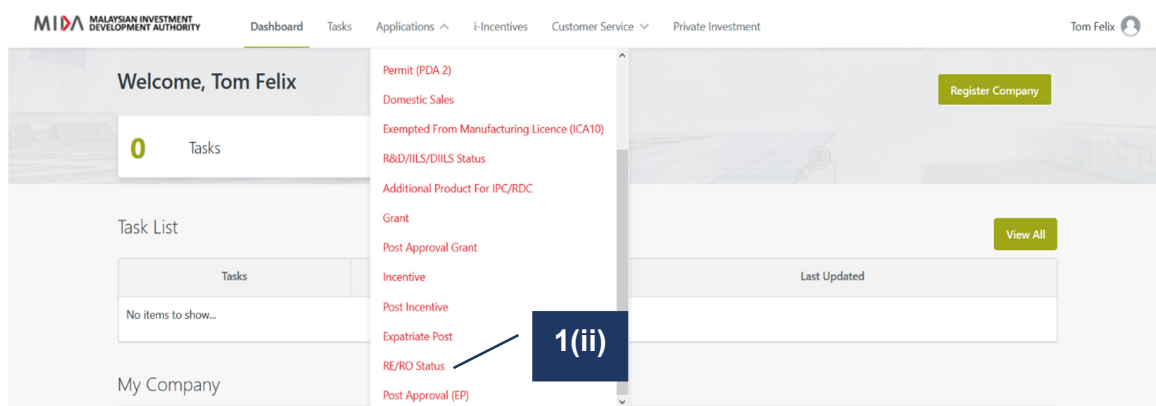
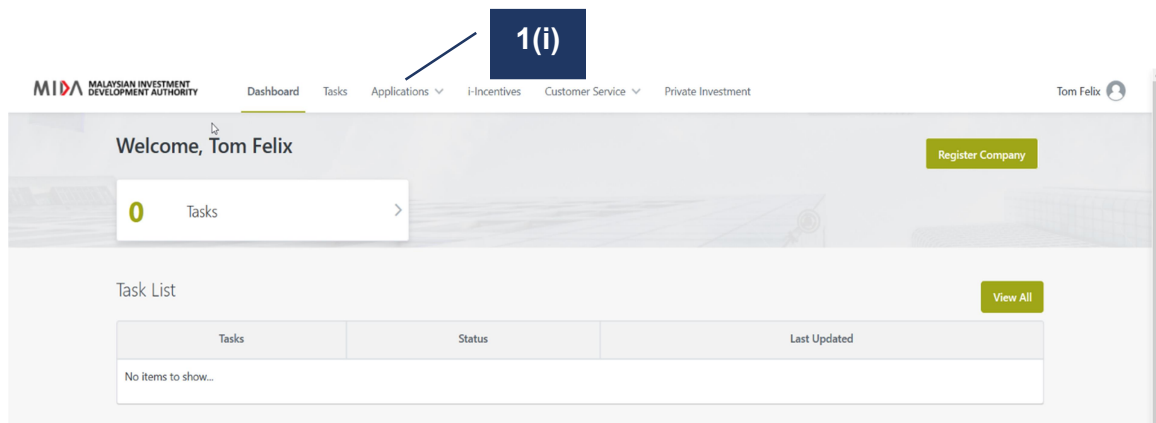
9. The system shall display confirmation notification message if submission successful.

## 4.3 New RE / RO

### 1. Dashboard

#### Pre-requisite/Reference:-

1. RE/RO only applicable for company type with “Foreign” status and not applicable for local company.



#### 1. Start by:

- I. Mouse over to the top of Main Menu on Dashboard page and click to

expand **[Application]** list.

II. From the list item select **[RE/RO Status]**

## 2. Application List

**Application List - RERO**

Search Filters

Application No./MRN No.  
Search by Application No. /MRN No.

Company Name  
Search by Company Name

11 All 9 Draft 2 In Progress 0 Completed

No.	Company	Application No.	MRN No.	Application Type	Submission Date	Acceptance Date
1.	Axe Pte Ltd	RERO202100057		New	27/01/2021	
2.	Repi Co Ltd	RERO202100015	RERO/2021/00031	New	22/01/2021	22/01/2021

Create New Application

- New RERO
- Extension RERO
- Additional Expatriate Post RERO
- New Expatriate Post RERO

2. Click the **[Create New Application]** button to expand list item.

3. Click the **[New RERO]** option.

## 3. Application Wizard

**RERO**

Application Type

I. Application  
RERO

II. Type of Application  
New

III. Sector  
Global Establishment

IV. Sector Option  
☐ Representative Office
 ☐ Regional Office

Create

4. System will redirect to '**Application Wizard**' screen.

5. Select the preferred **[Sector Option – Representative Office or Regional Office]**

radiobutton.

6. Click **[Create]** button.

#### 4. Tab [A] - Company

Progress ( 1 / 9 )

A Company

B Previous Company Activity/Project

C Application Information

D RE/RO Status

E Manpower

F Expenditure

G Expatriate Post

H Additional/Supporting Documents

I Declaration

Company

7

Company Name

Repi Co Ltd

Registration Type

Foreign Company

Company Registration No.

FC0000000004

New SSM Company Registration Number

Date of Incorporation

15/05/2009

Income Tax Reference No.

EPF No.

SOCISO No.

Registered Address

Singapore

Singapore

Address 3

Country

Singapore

State

nope

City

nope

Postcode

40000

Primary Email

Fax No.

☒ Same as Registered Address

Correspondence Address \*

Singapore

Singapore

Address 3

Country \*

Singapore

State \*

nope

City \*

nope

Postcode \*

40000

Total Employment \*

120

Company Background \*

Provides project management, subsea engineering, vessels operations and diving operation for oil and gas and marine sectors.

Contact Person

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
1.	Mr.	Tom Felix	Executive	azimsharif1505@gmail.com	0173237176	

Particular Board of Director \*

No.	Name *	Nationality *	Shares Held in the Company
1.	Razi	Singapore	0 %

Total 0 %

Previous

8

Next

7. The system will redirect to the 'A - Company' page, to be fill-in by user if the form



fields is incomplete.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

8. Click the **[Next]** button in the Company section to proceed.

## 5. Tab [B] – Previous Company Activity / Project

Progress ( 2 / 9 )

- A Company
- B Previous Company Activity/Project**
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

**Previous Company Activity / Project**

**Representative Office/Regional Office Status**

Bil. No.	Status	MITI/MIDA Reference No.	Date of Approval/Extension	Duration of Approval/Extension
No items to show...				

**Expatriate Post Approved from MIDA**

No.	Mida Reference No./Position No.	Designation	Type of Position	Minimum Basic Monthly Salary (RM)	Date of Approval	Post Start Date	Post Expiry date
No items to show...							

Previous

Next

9. The system will redirect to the previous approval records section. The title in RERO shall be '**B - Previous Company Activity / Project**' page, data shall display if previous record found.

**(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)**

10. Click the **[Next]** button.

## 6. Tab [C] – Application Information

**MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY**

Dashboard Tasks Applications i-Incentives Customer Service Private Investment Tom Felix

< Back to Application List

**Representative Office (RE) / Regional Office (RO)** Draft

Company Name: Repi Co Ltd Application No.: RERO202100064 Application Form

Application Type: New

**11** Application Information

Application: RERO

Type of Application: New

Sector: Global Establishment

Sector Option: Representative Office

Expatriate Post: No

**12** Production Activities of Parent Company

☐ Manufacturing
 ☐ Trading
 ☐ Services
 ☐ Tourism
 ☐ Education
 ☐ Others (Please Specify)

**13** Does the company have any agents / affiliates / subsidiaries branches conducting business in Malaysia, South east Asia or Asia Pacific Region?

☐ Ya / Yes
 ☐ Tidak / No

Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over		Paidup Capital	
	RM	0.00	RM	0.00
	RM	0.00	RM	0.00

Previous Next

11. The system will redirect to the '**C - Application Information**' page.

12. Select the required checkbox with preferred selection.

13. Select the radiobutton with preferred selection

14. Complete the '**Sales Turnover & Paid-up Capital of parent company for the past 2 years**' table with preferred value.

14 Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over		Paidup Capital	
2019	RM	1,000,000.00	RM	500,000.00
2020	RM	1,000,000.00	RM	600,000.00

15

16

Next

15. Click the [ ✓ ] button to complete or Click the [ ✕ ] button to cancel.

16. Once the table value completed with preferred value, Click the [Next] button.

## 7. Tab [D] – RE/RO Status

17 RE/RO Status

18

Progress ( 4 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status**
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

Particular of Proposed Representative Office/Regional Office

Name of Representative Office/Regional Office

Repi Co Ltd

Proposed Address \*

Address1

Address2

Address3

Country \* State \* City \*

Malaysia - Please Select - - Please Select -

Postcode \*

Contact Person \*

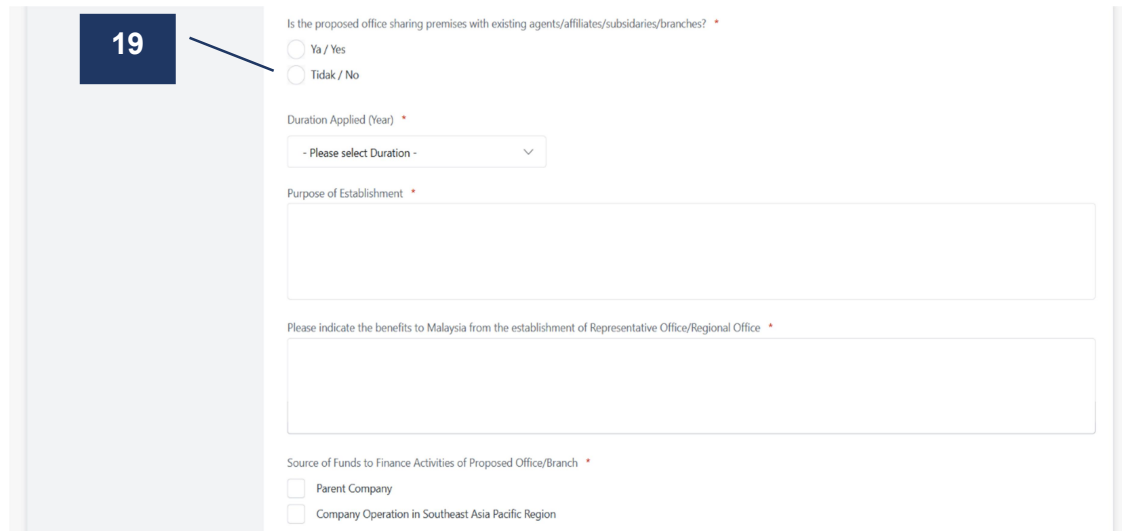
Designation \*

Telephone No. \* Fax No.

Email

17. The system will redirect to the '**D - RE/RO Status**' page.

18. Complete the mandatory details of Company name and address in the '**Particular of Proposed Representative Office/Regional Office**'.



19

Is the proposed office sharing premises with existing agents/affiliates/subsidiaries/branches? \*

☐ Ya / Yes

☐ Tidak / No

Duration Applied (Year) \*

- Please select Duration -

Purpose of Establishment \*

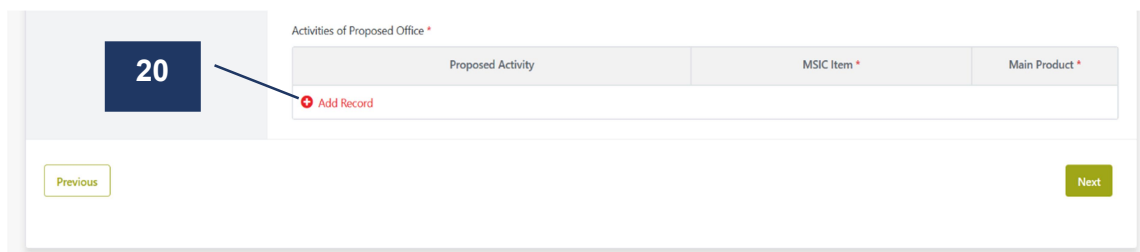
Please indicate the benefits to Malaysia from the establishment of Representative Office/Regional Office \*

Source of Funds to Finance Activities of Proposed Office/Branch \*

☐ Parent Company

☐ Company Operation in Southeast Asia Pacific Region

19. Complete the rest of the required mandatory details to describe the Proposed Office.



20

Activities of Proposed Office \*

Proposed Activity	MSIC Item *	Main Product *
<input type="button" value="Add Record"/>		

Previous

Next

20. Click **[Add Record]** button to fill-in the 'Activities of Proposed Office' table.

21. Click the **[ ✓ ]** button to complete or Click the **[ X ]** button to cancel.

22. Click the **[Next]** button.

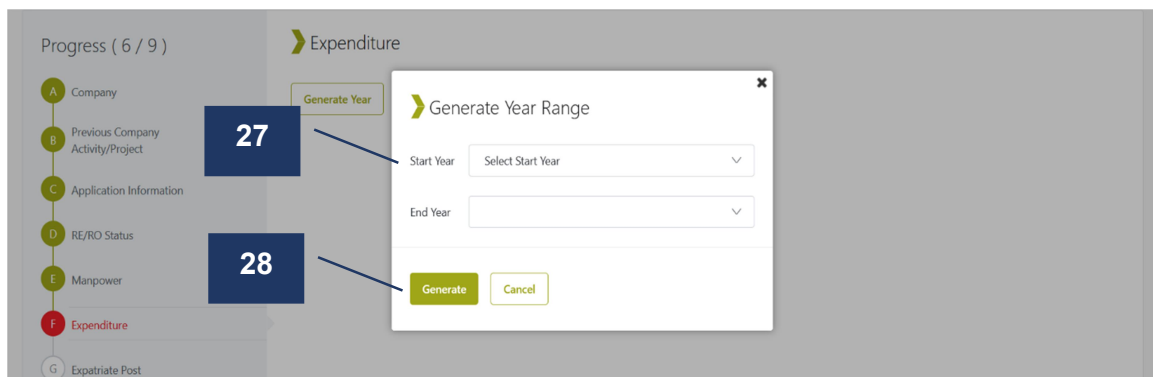
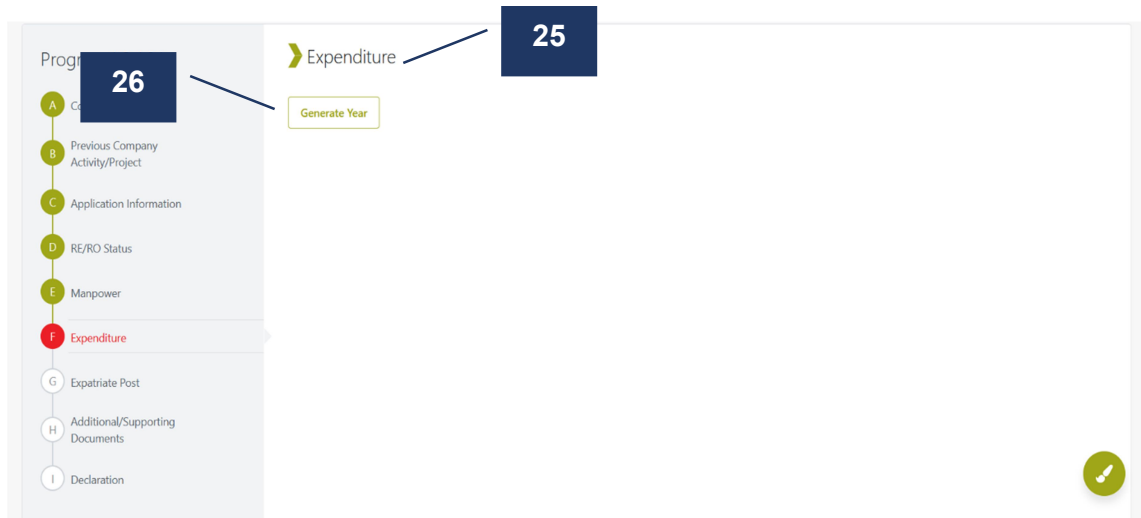
## 8. Tab [E] – Manpower

23. The system will redirect to the **'Manpower'** page. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.5 Manpower)**

24. Click the **[Next]** button.

## 9. Tab [F] – Expenditure



25. The system will redirect to the **'Expenditure'** page.

26. Click **[Generate Year]** button.

27. Select dropdown option for **[Start Year]** and **[End Year]**

28. Click **[Generate]** button.

Progress ( 6 / 9 )

**Expenditure**

Generate Year

Year	Expenditure	Office Rental	Office equipment/ furniture/ renovation/ stationary	Telephone/fax	Electricity/ water/ etc.	No. of Expatriate	
2021	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM
2022	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM

< >

2021

Other	Amount
Other Cost	RM 0.00

+ Add Record

2022

Previous

Next

29. Complete the table in form for the selected year

30. Click the [▼] button to expand and add other expenditures if any.

31. Click the [Next] button.

## 10. Tab [G] – Expatriate Post

Progress ( 7 / 9 )

**Expatriate Post**

With expatriate Post?

☐ Yes

☐ No

Previous

Next

32. The system will redirect to the '**Expatriate Post**' page.

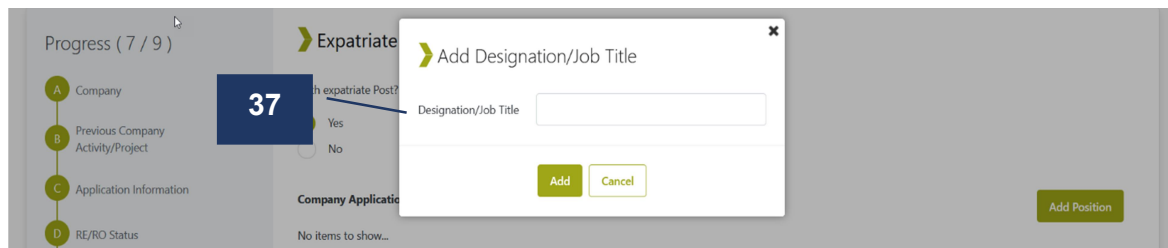
33. Select preferred applicable option [**Yes**] or [**No**] radiobutton.



34. If option selected [**No**], user shall proceed to next page without '**Expatriate Post**' details.

35. If option [**Yes**], the system shall display '**Company Application for Expatriate Post**' section.

36. Click the [**Add Position**] button.



37. Enter '**Designation/Job Title**' value and Click the [**Add**] button.



**Company Application for Expatriate Post** Add Position

**Designation/Job Title: Manager** 38

Designation/Job Title \*  Type of Position \*  No. of Position \*

Minimum Basic Monthly Salary (RM) \*  Academic Qualification \*  Working Experience (Year) \*

Job Function \*

Delete This Position

**Progress ( 7 / 9 )**

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post**
- H Additional/Supporting Documents
- I Declaration

**Expatriate Post**

With expatriate Post?  
☒ Yes  
☐ No

**Company Application for Expatriate Post** Add Position

**Designation/Job Title: Manager** 39

Designation/Job Title \*  Type of Position \*  No. of Position \*

Minimum Basic Monthly Salary (RM) \*  Academic Qualification \*  Working Experience (Year) \*

Job Function \*

Delete This Position

Previous 40 Next

38. Expand the title and complete this section accordingly.

39. If required, Click the **[Delete This Position]** button to delete the post creation.

40. Click the **[Next]** button.

## 11. Tab [H] – Additional/Supporting Documents

Progress ( 8 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents**
- I Declaration

### Supporting Documents

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .gif, .tif)

[+ Add New Document](#)

No.	Documents to be submitted	Filename
1.	Any other supporting documents	<a href="#">Upload File</a>
2.	Certificate of Incorporation of Parent Company	3. Form 9 Certificate of Incorporation/Registration of a Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>
3.	Company Profile (in English version)	2. Corporate Profile from Companies Commission of Malaysia.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>
4.	Latest Audited Financial Statement of Parent Company (at least for 2 years) (in English version) – Please attached Company Balance Sheet	12. Latest Audited Financial Statement of Parent Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>

[Previous](#) [Next](#)

41. The system will redirect to the ‘**Supporting Documents**’ section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting Documents)**

42. Click the **[Next]** button.

## 12. Tab [I] – Declaration

**43** Declaration

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
- Select Name -  
[Add Authorised Person](#)

Identity Card/Passport No. \*

Designation

Previous Save Submit

**44** **45**

Progress ( 9 / 9 )

A Company  
B Previous Company Activity/Project  
C Application Information  
D RE/RO Status  
E Manpower  
F Expenditure  
G Expatriate Post  
H Additional/Supporting Documents  
I Declaration

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
Axim

[Add Authorised Person](#)

Identity Card/Passport No. \*  
770515105233

Designation  
Manager

Previous Save Submit

43. The system will redirect to the 'Declaration' section. Complete the form accordingly.  
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration)

44. Click the [Save] button will only save the application form as draft.

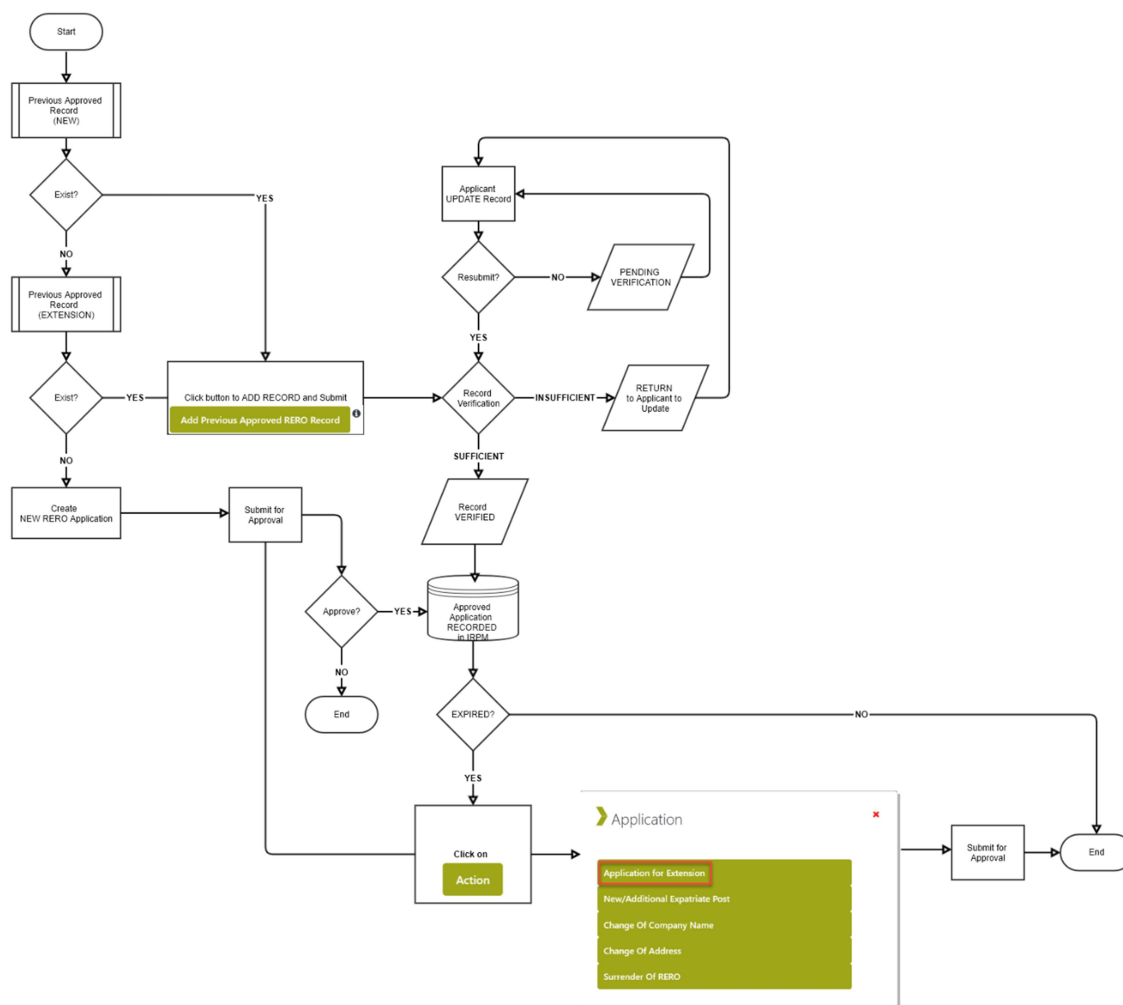
45. Click the [Submit] button will allow user user to proceed with the submission.

## 4.4 Extension RE / RO

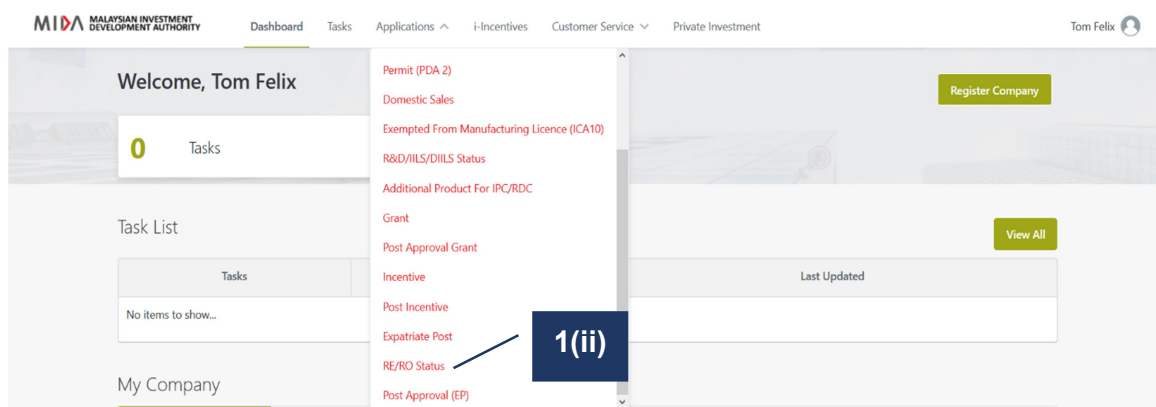
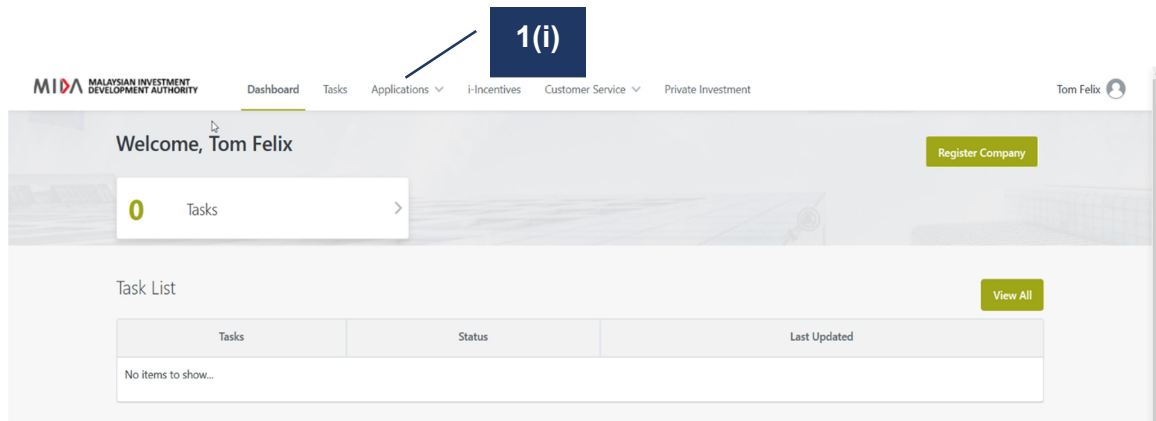
### 1. Pre-requisite and Flows

#### Pre-requisite/Reference:-

1. Previous Approved RE/RO record already created in IRPM, refer to Chapter 4.3 for more step and details to proceed.



## 2. Dashboard



### 1. Start by:

- i. Mouse over to the top of Main Menu on Dashboard page and click to expand **[Application]** list.
- ii. From the list item select **[RE/RO Status]**

### 3. Application List

**Application List - RERO**

Search Filters

Application No./MRN No.  
Search by Application No./MRN No.

Company Name  
Search by Company Name

11 All 9 Draft 2 In Progress 0 Completed

No.	Company	Application No.	MRN No.	Application Type	Submission Date	Acceptance Date
1.	Axe Pte Ltd	RERO202100057		New	27/01/2021	
2.	Repi Co Ltd	RERO202100015	RERO/2021/00031	New	22/01/2021	22/01/2021

2. Click the **[Create New Application]** button to expand list item.

3. Click the **[Extension RERO]** option.

### 4. Industrial Profile

**Company Profile**

FAST FURIOUS LTD (FC0000000007)

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

**Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975**

No	MIDA Reference No (MRN No)	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.		Diversification	31/12/2020	Prod 123, Prod 456	Prod 123 Avenue Taman Tipu-Tipu	Active	Pre-eTRANS(RPM) Pending for Verification	View

1 record

Add Previous Approved Record

**Manufacturing Licence**

No	MIDA Reference No (MRN)	Licence	Serial	Effective	Product(s) /	Factory/Premise	Status	Licence	History	Action
----	-------------------------	---------	--------	-----------	--------------	-----------------	--------	---------	---------	--------

4. System will redirect to **'Industrial Profile'** screen.

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	X123	New	RERO	Global Establishment	30/11/2019	2		add1 add2	Active		View Pre-eTRANS(RPM) Verified	Action
2	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active		View Pre-eTRANS(RPM) Pending for Verification	Action
5	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active		View Pre-eTRANS(RPM) Pending for Verification	Action

1 to 5 of 6 records

Add Previous Approved OHQ/IPC/RDC/R&D/IILS Record Add Previous Approved RERO Record

5. Scroll down to view 'OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA' table.

6. Click the [Action] button.

0 records

Add Previous Approved Record

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector
1	X123	New	RERO	Global Establishment

Application

Request for Licence issuance

Application for Extension

New/Additional Expatriate Post

Change Of Company Name

Change Of Address

Surrender Of RERO

Implementation Survey Status

History

Action

View

Pre-eTRANS(RPM)

7. System shall display 'Application' option.

8. Click the [Application for Extension] button.

## 5. Tab [A] - Company

Progress ( 1 / 9 )

A Company

B Previous Company Activity/Project

C Application Information

D RE/RO Status

E Manpower

F Expenditure

G Expatriate Post

H Additional/Supporting Documents

I Declaration

Company

9

Company Name

Repi Co Ltd

Registration Type

Foreign Company

Company Registration No.

FC0000000004

New SSM Company Registration Number

Date of Incorporation

15/05/2009

Income Tax Reference No.

EPF No.

SOCNO No.

Registered Address

Singapore

Singapore

Address 3

Country

Singapore

State

nope

City

nope

Postcode

40000

Primary Email

Fax No.

☒ Same as Registered Address

Correspondence Address \*

Singapore

Singapore

Address 3

Country \*

Singapore

State \*

nope

City \*

nope

Postcode \*

40000

Total Employment \*

120

Company Background \*

Provides project management, subsea engineering, vessels operations and diving operation for oil and gas and marine sectors.

Contact Person

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
1.	Mr.	Tom Felix	Executive	azimshariff1505@gmail.com	0173237176	

Particular Board of Director \*

No.	Name *	Nationality *	Shares Held in the Company
1.	Razi	Singapore	0 %

Total 0 %

Previous

10

Next



9. The system will redirect to the '**A - Company**' page, to be fill-in by user if the form fields is incomplete.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

10. Click the **[Next]** button in the Company section to proceed.

## 6. Tab [B] – Previous Company Activity / Project

Progress ( 2 / 9 )

- A Company
- B Previous Company Activity/Project**
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

**Previous Company Activity / Project** 11

**Representative Office/Regional Office Status**

Bil. No.	Status	MITI/MIDA Reference No.	Date of Approval/Extension	Duration of Approval/Extension
1.	Extension	IRPM12021100139	01/01/1900 00:00:00	
2.	Extension	IRPM12021100139	01/01/1900 00:00:00	
3.	Extension	IRPM12021100139	01/01/1900 00:00:00	
4.	Extension	IRPM12021100139	01/01/1900 00:00:00	

**Expatriate Post Approved from MIDA**

No.	Mida Reference No./Position No.	Designation	Type of Position	Minimum Basic Monthly Salary (RM)	Date of Approval	Post Start Date	Post Exp
No items to show...							

Previous 12 Next

11. The system will redirect to the previous approval records section. The title in RERO shall be '**B - Previous Company Activity / Project**', data shall display if previous record found and the '**Status**' column shall display '**Extension**'.

**(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)**

12. Click the **[Next]** button.

## 7. Tab [C] – Application Information

**MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY** Dashboard Tasks Applications i-Incentives Customer Service Private Investment Tom Felix

< Back to Application List  
**Representative Office (RE) / Regional Office (RO)** Draft

Company Name: Repl Co Ltd Application No.: RERO202100064 Application Type: New

**13** Application Information

Application: RERO

Type of Application: New

Sector: Global Establishment

Sector Option: Representative Office

Expatriate Post: No

**14** Production Activities of Parent Company

☐ Manufacturing ☐ Trading ☐ Services  
☐ Tourism ☐ Education ☐ Others (Please Specify)

**15** Does the company have any agents / affiliates / subsidiaries branches conducting business in Malaysia, South east Asia or Asia Pacific Region?

☐ Ya / Yes ☐ Tidak / No

Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over		Paidup Capital	
	RM	0.00	RM	0.00
	RM	0.00	RM	0.00

13. The system will redirect to the '**C - Application Information**' page.

14. Select the required checkbox with preferred selection.

15. Select the radiobutton with preferred selection

16. Complete the '**Sales Turnover & Paid-up Capital of parent company for the past 2 years**' table with preferred value.

16

Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over		Paidup Capital	
2019	RM	1,000,000.00	RM	500,000.00
2020	RM	1,000,000.00	RM	600,000.00

17

✓ ✕

17. Click the [ ✓ ] button to complete or Click the [ ✕ ] button to cancel.

18

Number of years Representative office / Regional office has been established:

0

19

Activities/Projects/Investments undertaken to date

Enter Activities

Enter Projects

Enter Investments

20

Reasons for extension of Representative Office/Regional Office

Reason

+ Add Record

Previous

Next

18. Fill-in the 'Number of years Representative office / Regional office has been established' value.

19. Fill-in the 'Activities/Projects/Investments undertaken to date' fields

20. Click the [Add Record] button

Reasons for extension of Representative Office/Regional Office

Reason

✓ ✕ 🗑

+ Add Record

Previous

Next

21. Fill-in the 'Reasons for extension of Representative Office/Regional Office' field.

22. Click the [ ✓ ] button to complete or Click the [ ✕ ] button to cancel.

23. Click the [Next] button.

## 8. Tab [D] – RE/RO Status

Progress ( 4 / 9 )

A Company

B Previous Company Activity/Project

C Application Information

D RE/RO Status

E Manpower

F Expenditure

G Expatriate Post

H Additional/Supporting Documents

I Declaration

RE/RO Status

Particular of Representative Office/Regional Office

Name of Representative Office/Regional Office

Fast Furious Ltd

Proposed Address \*

add1

add2

Address3

Country \* State \* City \*

Malaysia - Please Select - - Please Select -

Postcode \*

Contact Person \*

Ueki

Designation \*

Director

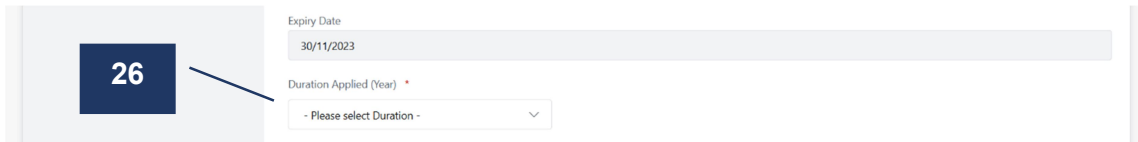
Telephone No. \* Fax No.

0134105090

Email

24. The system will redirect to the 'D - RE/RO Status' page.

25. Verify the details in the 'Particular of Representative Office/Regional Office' sufficient.



Expiry Date  
30/11/2023

Duration Applied (Year) \*

- Please select Duration -

26. Select the '**Duration Applied (Year)**' option.

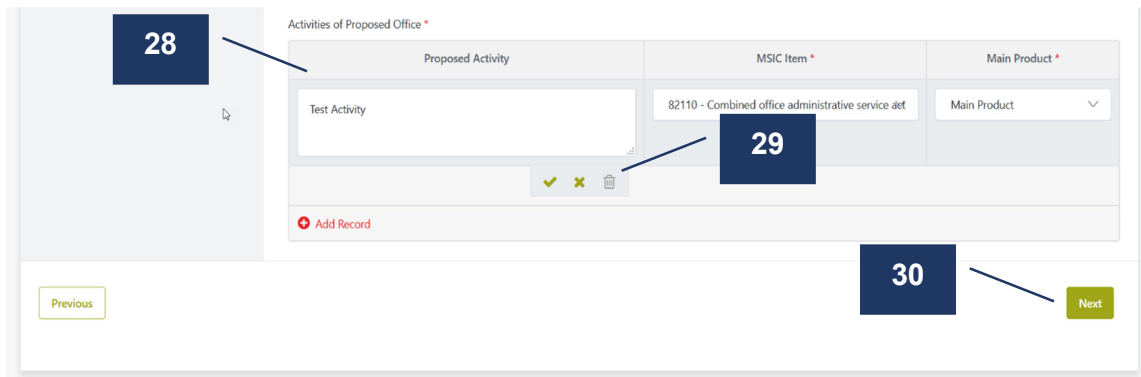


Activities of Proposed Office \*

Proposed Activity	MSIC Item *	Main Product *
<div> <span>+</span> Add Record </div>		

27. Click [**Add Record**] button

28. Complete the required field in the '**Activities of Proposed Office**' table.



Activities of Proposed Office \*

Proposed Activity	MSIC Item *	Main Product *
Test Activity	82110 - Combined office administrative service act	Main Product
<div> <span>✓</span> <span>✗</span> <span>🗑️</span> </div>		
<div> <span>+</span> Add Record </div>		

Previous

Next

29. Click the [ ✓ ] button to complete or Click the [ ✗ ] button to cancel.

30. Click the [**Next**] button.

## 9. Tab [E] – Manpower

Progress ( 5 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower**
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

**Manpower** 31

[Download Excel Template](#)
[Upload Excel](#)

No.	Position *	Qualification *	Major *	Course *	Experience *	Citizenship	Average Salary
<a href="#">Add Record</a>							

< | >

Job Category (only for full time employment under company 's payroll)	Number of Emplo					
	≤ RM1,499		RM1,500 - RM2,999		RM3,000 - RM4,999	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0

< | >

Job Category (only for full time employment under company 's payroll)	Number of Emplo							
	PhD		Master		Degree		Professional Certific	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	For
	0	0	0	0	0	0	0	

< | >

32
[Next](#)

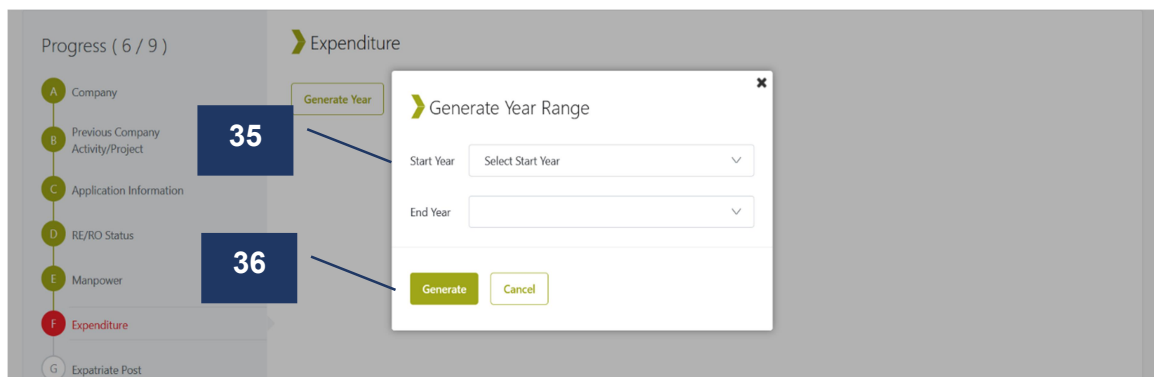
[Previous](#)

31. The system will redirect to the '**Manpower**' page. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.5 Manpower)**

32. Click the **[Next]** button.

## 10. Tab [F] – Expenditure



33. The system will redirect to the '**Expenditure**' page.

34. Click **[Generate Year]** button.

35. Select dropdown option for **[Start Year]** and **[End Year]**

36. Click **[Generate]** button.

Progress ( 6 / 9 )

**37**

**38**

**39**

Expenditure

Generate Year

Year	Expenditure	Office Rental	Office equipment/ furniture/ renovation/ stationary	Telephone/fax	Electricity/ water/ etc.	No. of Expatriate	
2021	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM
2022	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM

2021

Other	Amount
Other Cost	RM 0.00

Add Record

2022

Previous

Next

37. Complete the table in form for the selected year
38. Click the [▼] button to expand and add other expenditures if any.
39. Click the [Next] button.

11. Tab [G] – Expatriate Post

Progress ( 7 / 9 )

**40**

**41**

Expatriate Post

With expatriate Post?

☐ Yes

☐ No



40. The system will redirect to the '**Expatriate Post**' page.

41. Select preferred applicable option **[Yes]** or **[No]** radiobutton.

The screenshot shows the 'Expatriate Post' page. On the left, a progress bar indicates the current step is 'Expatriate Post' (7/9). The main content area has a section titled 'Expatriate Post' with a sub-section 'With expatriate Post?'. There are two radio buttons: 'Yes' (selected) and 'No'. A blue box labeled '42' points to the 'Yes' radio button. Another blue box labeled '43' points to the 'Yes' radio button. Below this, there is a section titled 'Company Application for Expatriate Post' with a text input field containing 'Designation/Job Title: Manager'. A blue box labeled '44' points to a dropdown arrow icon on the right side of this section.

42. If option selected **[No]**, user shall proceed to next page without '**Expatriate Post**' details.

43. If option **[Yes]**, the system shall display previous title applied in '**Company Application for Expatriate Post**' section.

44. Click the **[v]** button to expand.

The screenshot shows the 'Expatriate Post' page with the 'Company Application for Expatriate Post' section expanded. The progress bar on the left shows the current step is 'Expatriate Post' (7/9). The main content area has a section titled 'Expatriate Post' with a sub-section 'With expatriate Post?'. There are two radio buttons: 'Yes' (selected) and 'No'. A blue box labeled '45' points to the 'Yes' radio button. Below this, the 'Company Application for Expatriate Post' section is expanded, showing a form with the following fields: 'Designation/Job Title' (Manager), 'Type of Position' (Term Post), 'Minimum Basic Monthly Salary (RM)' (6,000.00), 'Academic Qualification' (Certificate), 'Working Experience (Year)' (5), 'Job Function' (empty), 'Post Start Date' (20/12/2018), and 'Post Expiry Date' (20/12/2020). A blue box labeled '46' points to a 'Delete This Position' button. At the bottom, there are 'Previous' and 'Next' buttons. A blue box labeled '47' points to the 'Next' button.

45. Verify the **‘Company Application for Expatriate Post’** section value populated accordingly.

46. If required, Click the **[Delete This Position]** button to delete the current post creation.

47. Click the **[Next]** button.

## 12. Tab [H] – Additional/Supporting Documents

Progress ( 8 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents**
- I Declaration

### Supporting Documents

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .gif, .tiff)

[+ Add New Document](#)

No.	Documents to be submitted	Filename
1.	Any other supporting documents	<a href="#">Upload File</a>
2.	Certificate of Incorporation of Parent Company	3. Form 9 Certificate of Incorporation/Registration of a Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">Upload</a>   <a href="#">New File</a>
3.	Company Profile (in English version)	2. Corporate Profile from Companies Commission of Malaysia.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">Upload</a>   <a href="#">New File</a>
4.	Latest Audited Financial Statement of Parent Company (at least for 2 years) (in English version) – Please attached Company Balance Sheet	12. Latest Audited Financial Statement of Parent Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">Upload</a>   <a href="#">New File</a>

[Previous](#) [Next](#)

48. The system will redirect to the **'Supporting Documents'** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting Documents)**

49. Click the **[Next]** button.

### 13. Tab [I] – Declaration

Progress ( 9 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration**

**Declaration** 50

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
Axim

Add Authorised Person

Identity Card/Passport No. \*  
770515105233

Designation  
Manager

Previous

44 Save 45 Submit

50. The system will redirect to the **'Declaration'** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration)**

51. Click the **[Save]** button will only save the application form as draft.

52. Click the **[Submit]** button will allow user user to proceed with the submission.

## 4.5 New / Additional Expatriate Post RE / RO

### 1. Dashboard

#### Pre-requisite/Reference:-

1. This form is when company want to apply for Expatriate Post under RE/RO where RE/RO application has already been approved.
2. The expiry date of Expatriate Post RE/RO, will follow once the RE/RO application approved.

The screenshot shows the dashboard of the Malaysian Investment Development Authority (MIDA). The user is logged in as 'Neo Yagami'. The dashboard includes a navigation bar with 'Dashboard', 'Tasks', 'Applications', 'Incentives', and 'Customer Service'. A table at the top shows application details for 'Syarikat Kimia Malaysia Bhd - Domestic Investment Strategic Fund GOGS202100010'. Below this, a section titled 'SURVEY ON THE PROGRESS OF IMPLEMENTATION OF APPROVED PROJECTS' contains a table with columns: MIDA Reference No., Company Name, Application, Application Type, Date Approved, Survey Date, Status, and Action. The table currently shows 'No items to show...'. Below the survey table, the 'My Company' section lists several companies: ZeroYagami Inc., Light Yagami Berhad, Fast Furious Ltd (highlighted with a blue box labeled '1(i)'), and Mitsuki Pte Ltd. Next to 'Fast Furious Ltd' is a 'Company Profile' link (highlighted with a blue box labeled '1(ii)'). Below the company list is a table of applications for 'Fast Furious Ltd'.

Application No.	MIDA Reference No.	Application	Application Type	Application Status
RERO202100336		RERO	Appeal	Draft
RERO202100333		RERO	Extension	Draft
RERO202100329	RERO/2021/00330	RERO	New	Completed
RERO202100323		RERO	New	Draft
RERO202100317		RERO	New	Draft

1 to 5 of 59 records

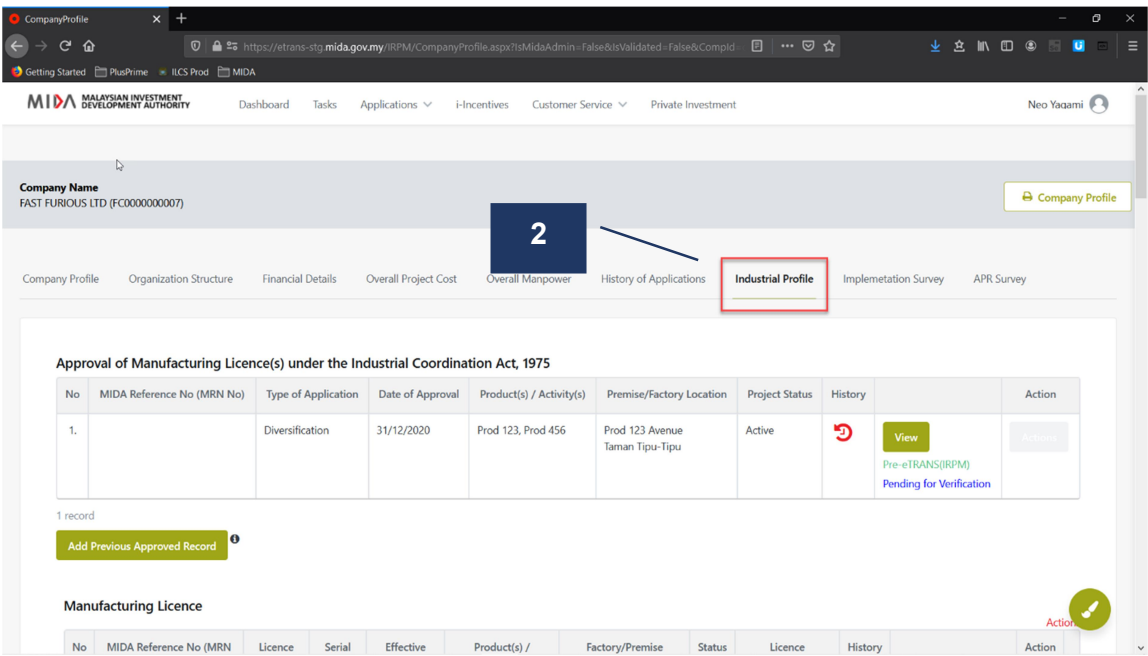
#### 1. Start by:

- i. Mouse over to the top of Main Menu on Dashboard page and click to

expand [Application] list.



- ii. From the list item select [RE/RO]

2. Industrial Profile



2. System will redirect to 'Industrial Profile' screen.

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Year)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action	
1	X123	New	RERO	Global Establishment	30/11/2019	2	3	add1 add2	Active		4	<a href="#">View</a> Pre-eTRANS(IRPM) Verified	<a href="#">Action</a>
2	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active			<a href="#">View</a> Pre-eTRANS(IRPM) Verification Pending for Verification	<a href="#">Action</a>
5	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active			<a href="#">View</a> Pre-eTRANS(IRPM) Pending for Verification	<a href="#">Action</a>

1 to 5 of 6 records

[Add Previous Approved OHQ/IPC/RDC/R&D/IILS Record](#) <sup>1</sup>

[Add Previous Approved RERO Record](#) <sup>1</sup>

3. Scroll down to view 'OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA' table.
4. Select preferred record and Click the **[Action]** button, this applicable for record which only already **verified** by MIDA.

0 records

[Add Previous Approved Record](#)

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector
1	X123	New	RERO	Global Establishment

**Application**

Request for Licence issuance

- Application for Extension
- New/Additional Expatriate Post**
- Change Of Company Name
- Change Of Address
- Surrender Of RERO

Implementation Survey Status History Action

[View](#) [Action](#)

Pre-eTRANS(RPM)

5. System shall display 'Application' option.
6. Click the **[New/Additional Expatriate Post]** button.

<b>3. Tab [A] - Company</b>

Progress ( 1 / 9 )

A Company

B Previous Company Activity/Project

C Application Information

D RE/RO Status

E Manpower

F Expenditure

G Expatriate Post

H Additional/Supporting Documents

I Declaration

Company

7

Company Name

Repi Co Ltd

Registration Type

Foreign Company

Company Registration No.

FC0000000004

New SSM Company Registration Number

Date of Incorporation

15/05/2009

Income Tax Reference No.

EPF No.

SOC SO No.

Registered Address

Singapore

Singapore

Address 3

Country

Singapore

State

nope

City

nope

Postcode

40000

Primary Email

Fax No.

☒ Same as Registered Address

Correspondence Address \*

Singapore

Singapore

Address 3

Country \*

Singapore

State \*

nope

City \*

nope

Postcode \*

40000

Total Employment \*

120

Company Background \*

Provides project management, subsea engineering, vessels operations and diving operation for oil and gas and marine sectors.

Contact Person

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
1.	Mr.	Tom Felix	Executive	azimshariff1505@gmail.com	0173237176	

Particular Board of Director \*

No.	Name *	Nationality *	Shares Held in the Company
1.	Razi	Singapore	0 %

Total 0 %

Previous

8

Next

7. The system will redirect to the 'A - Company' page, to be fill-in by user if the form



fields is incomplete.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

8. Click the **[Next]** button in the Company section to proceed.

#### 4. Tab [B] – Previous Company Activity / Project

Progress ( 2 / 9 )

- A Company
- B Previous Company Activity/Project**
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

Previous

### Previous Company Activity / Project 9

**Representative Office/Regional Office Status**

Bil. No.	Status	MITI/MIDA Reference No.	Date of Approval/Extension	Duration of Approval/Extension
No items to show...				

**Expatriate Post Approved from MIDA**

No.	Mida Reference No./Position No.	Designation	Type of Position	Minimum Basic Monthly Salary (RM)	Date of Approval	Post Start Date	Post Exp
No items to show...							

10

Next

9. The system will redirect to the previous approval records section. The title in RERO shall be '**B - Previous Company Activity / Project**', data shall display if previous record found and the '**Status**' column shall display '**Extension**'.

**(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)**

10. Click the **[Next]** button.

#### 5. Tab [C] – Application Information



Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over		Paidup Capital	
2019	RM	1,000,000.00	RM	500,000.00
2020	RM	1,000,000.00	RM	600,000.00

15

✓ ✕

15. Click the [ ✓ ] button to complete or Click the [ ✕ ] button to cancel.

16

Number of years Representative office / Regional office has been established:

0

17

Activities/Projects/Investments undertaken to date

Enter Activities

Enter Projects

Enter Investments

18

Previous

Next

16. Fill-in the 'Number of years Representative office / Regional office has been established' value.

17. Fill-in the 'Activities/Projects/Investments undertaken to date' fields.

18. Click the [Next] button.

## 6. Tab [D] – RE/RO Status

Progress ( 4 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status**
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

### RE/RO Status

**Particular of Representative Office/Regional Office**

Name of Representative Office/Regional Office  
Fast Furious Ltd

Proposed Address \*

add1  
add2  
Address3

Country \* State \* City \*

Malaysia - Please Select - - Please Select -

Postcode \*

Contact Person \*

Ueki

Designation \*

Director

Telephone No. \* Fax No.

0134105090

Email

Expiry Date

30/11/2023

19. The system will redirect to the 'D - RE/RO Status' page.

20. Verify the details in the 'Particular of Representative Office/Regional Office' sufficient.

21

### Activities of Proposed Office \*

Proposed Activity	MSIC Item *	Main Product *
Add Record		

21. Click [Add Record] button in 'Activities of Proposed Office \*' table.

22. Complete the required field in the **'Activities of Proposed Office'** table.

23. Click the [ ✓ ] button to complete or Click the [ ✗ ] button to cancel.

24. Click the **[Next]** button.

## 7. Tab [E] – Manpower

25. The system will redirect to the **'Manpower'** page. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.5 Manpower)**

26. Click the **[Next]** button.

## 8. Tab [F] – Expenditure

Progress ( 6 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure**
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

Expenditure

Generate Year

28

27

Progress ( 6 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure**
- G Expatriate Post

Expenditure

Generate Year

Generate Year Range

Start Year Select Start Year

End Year

Generate Cancel

29

30

27. The system will redirect to the **'Expenditure'** page.

28. Click **[Generate Year]** button.

29. Select dropdown option for **[Start Year]** and **[End Year]**

30. Click **[Generate]** button.

Progress ( 6 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F **Expenditure**
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

**31**

**32**

**33**

Expenditure

Generate Year

Year	Expenditure	Office Rental	Office equipment/ furniture/ renovation/ stationary	Telephone/fax	Electricity/ water/ etc.	No. of Expatriate	
2021	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM
2022	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM

2021

Other	Amount
Other Cost	RM 0.00

+ Add Record

2022

Previous

Next

31. Complete the table in form for the selected year

32. Click the [▼] button to expand and add other expenditures if any.

33. Click the [Next] button.

## 9. Tab [G] – Expatriate Post

Progress ( 7 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G **Expatriate Post**
- H Additional/Supporting Documents
- I Declaration

**34**

**35**

Expatriate Post

With expatriate Post?

☐ Yes

☐ No

34. The system will redirect to the '**Expatriate Post**' page.

35. Select preferred applicable option [**Yes**] or [**No**] radiobutton.

The screenshot shows the 'Expatriate Post' page. On the left, a progress bar indicates the current step is 'Expatriate Post' (Step 7 of 9). The main content area has a section titled 'Expatriate Post' with a sub-section 'With expatriate Post?'. There are two radio buttons: 'Yes' (selected) and 'No'. A blue box labeled '36' points to the 'Yes' radio button. Another blue box labeled '37' points to the 'Yes' radio button. Below this, there is a section 'Company Application for Expatriate Post' with a text input field 'Designation/Job Title: Manager' and a dropdown arrow. A blue box labeled '38' points to the dropdown arrow.

36. If option selected [**No**], user shall proceed to next page without '**Expatriate Post**' details.

37. If option [**Yes**], the system shall display previous title applied in '**Company Application for Expatriate Post**' section.

38. Click the [**▼**] button to expand.

The screenshot shows the 'Expatriate Post' page with the 'Company Application for Expatriate Post' section expanded. The progress bar on the left shows 'Expatriate Post' as the current step. The main content area has a section titled 'Expatriate Post' with a sub-section 'With expatriate Post?'. There are two radio buttons: 'Yes' (selected) and 'No'. A blue box labeled '39' points to the 'Yes' radio button. Below this, the 'Company Application for Expatriate Post' section is expanded, showing a form with the following fields: 'Designation/Job Title: Manager' (with a dropdown arrow), 'Type of Position' (with a dropdown arrow), 'Minimum Basic Monthly Salary (RM)' (with a value of 6,000.00), 'Academic Qualification' (with a value of Certificate), 'Working Experience (Year)' (with a value of 5), 'Job Function' (with a text area), 'Post Start Date' (with a value of 20/12/2018), 'Post Expiry Date' (with a value of 20/12/2020), and a 'Delete This Position' button. A blue box labeled '40' points to the 'Delete This Position' button. At the bottom, there is a 'Previous' button and a 'Next' button. A blue box labeled '41' points to the 'Next' button.



39. Verify the **‘Company Application for Expatriate Post’** section value populated accordingly.

40. If required, Click the **[Delete This Position]** button to delete the current post creation.

41. Click the **[Next]** button.

## 10. Tab [H] – Additional/Supporting Documents

Progress ( 8 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents**
- I Declaration

### Supporting Documents

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .jif, .gif, .tif)

[+ Add New Document](#)

No.	Documents to be submitted	Filename
1.	Any other supporting documents	<a href="#">Upload File</a>
2.	Certificate of Incorporation of Parent Company	3. Form 9 Certificate of Incorporation/Registration of a Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>
3.	Company Profile (in English version)	2. Corporate Profile from Companies Commission of Malaysia.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>
4.	Latest Audited Financial Statement of Parent Company (at least for 2 years) (in English version) – Please attached Company Balance Sheet	12. Latest Audited Financial Statement of Parent Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>

[Previous](#) [Next](#)

42. The system will redirect to the **‘Supporting Documents’** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting Documents)**

43. Click the **[Next]** button.

## 11. Tab [I] – Declaration

Progress ( 9 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

**Declaration** 44

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
Axim

Add Authorised Person

Identity Card/Passport No. \*  
770515105233

Designation  
Manager

Previous

45 Save Submit

46

44. The system will redirect to the ‘**Declaration**’ section. Complete the form accordingly.

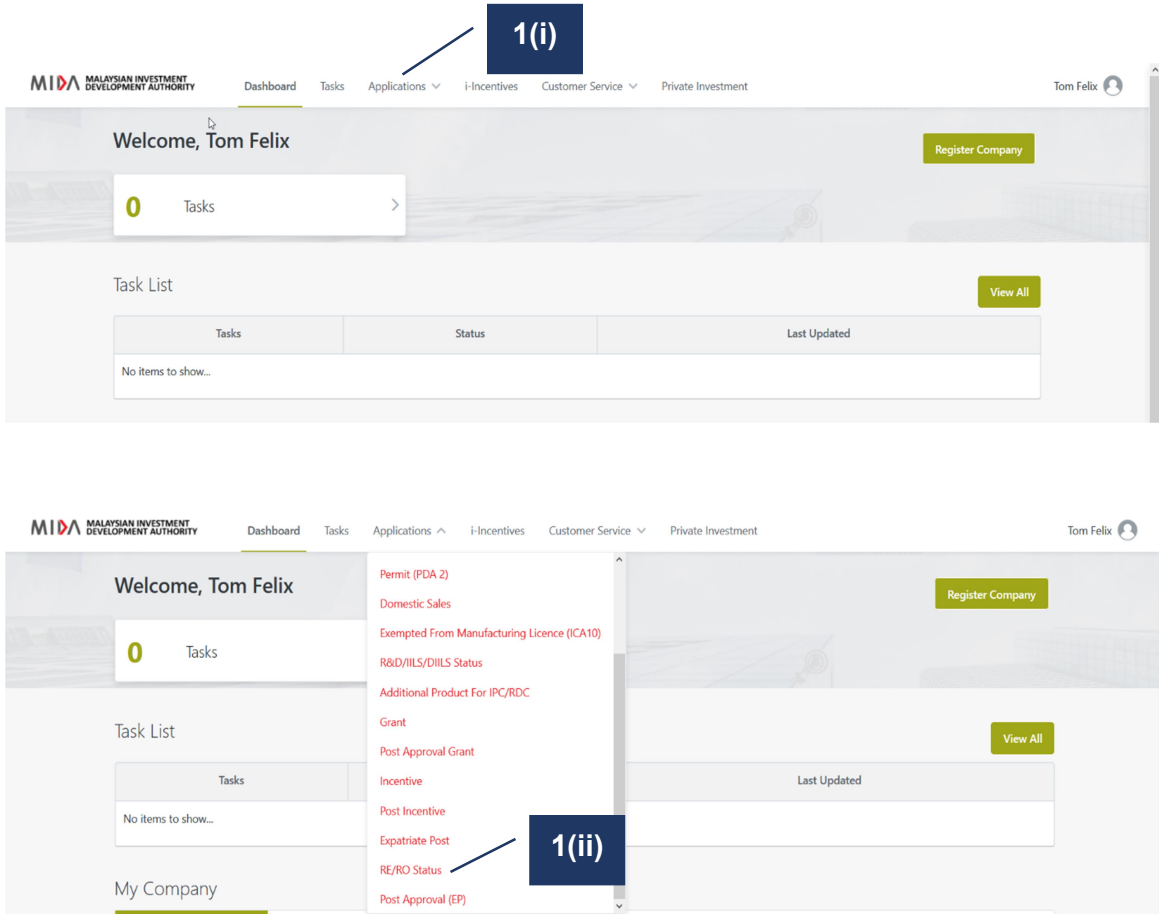
**(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration)**

45. Click the **[Save]** button will only save the application form as draft.

46. Click the **[Submit]** button will allow user user to proceed with the submission.

## 4.6 Appeal or Appeal Extension RE / RO

### Dashboard



The screenshot shows the InvestMalaysia Dashboard for user Tom Felix. The top navigation bar includes links for Dashboard, Tasks, Applications, I-Incentives, Customer Service, and Private Investment. A callout box labeled '1(i)' points to the 'Applications' menu. The main content area displays a welcome message, a 'Tasks' widget with 0 items, and a 'Task List' table with columns for Tasks, Status, and Last Updated. A 'Register Company' button is visible in the top right. Below the dashboard, the 'Applications' menu is expanded, showing a list of options including Permit (PDA 2), Domestic Sales, Exempted From Manufacturing Licence (ICA10), R&D/IILS/DILS Status, Additional Product For IPC/RDC, Grant, Post Approval Grant, Incentive, Post Incentive, Expatriate Post, RE/RO Status, and Post Approval (EP). A callout box labeled '1(ii)' points to the 'RE/RO Status' option.

1. Start by:
  - I. Mouse over to the top of Main Menu on Dashboard page and click to expand **[Application]** list.
  - II. From the list item select **[RE/RO Status]**

## Application List

**Application List - RERO**

Search Filters:

- Application No./MRN No. Search by Application No. /MRN No.
- Company Name Search by Company Name
- Registration Type All Types
- Company Registration No. Search by Company Reg No.
- Application Date From Search by Application Date
- Application Date To Search by Application Date
- Acceptance Date From Search by Acceptance Date
- Acceptance Date To Search by Acceptance Date
- Decision Date From

Summary: 165 All, 147 Draft, 13 In Progress, 5 Completed

No.	Company Name	Application No.	MIDA Reference No.	Application Type	Submission Date	Acceptance Date	Decision Date	Application Status	Action
1.	Fast Furious Ltd	RERO202100160	RERO/2021/00164	New	19/02/2021	20/02/2021	25/02/2021	Completed	Appeal
2.	Zerovigami inc.	RERO202100065	RERO/2021/00066	New	26/01/2021	29/01/2021		Rejected	
3.	Fast Furious Ltd	RERO202100053	RERO/2021/00054	New	27/01/2021	27/01/2021	02/02/2021	Completed	
4.	Zerovigami inc.	RERO202100019	RERO/2021/00032	New	22/01/2021	25/01/2021		Rejected	
5.	Zerovigami inc.	RERO202100019	RERO/2021/00032	New	22/01/2021	25/01/2021		Rejected	

1 to 10 of 165 records

**Application List - RERO**

Search Filters:

- Application No./MRN No. Search by Application No. /MRN No.
- Company Name Search by Company Name
- Registration Type All Types
- Company Registration No. Search by Company Reg No.
- Application Date From Search by Application Date
- Application Date To Search by Application Date

Summary: 166 All

Reference No.	Application No.	Application Type	Submission Date	Acceptance Date	Decision Date	Application Status	Action
2021/00164					02/2021	Completed	Appeal
2021/00066						Rejected	
2021/00032	New		22/01/2021	25/01/2021		Completed	
2021/00032	New		22/01/2021	25/01/2021		Rejected	

5 records

2. Click the **[Appeal]** button.
3. Click the option **[Yes]** button.

## Tab [A] - Company

Progress ( 1 / 9 )

A Company

B Previous Company Activity/Project

C Application Information

D RE/RO Status

E Manpower

F Expenditure

G Expatriate Post

H Additional/Supporting Documents

I Declaration

Company

4

Company Name

Repi Co Ltd

Registration Type

Foreign Company

Company Registration No.

FC0000000004

New SSM Company Registration Number

Date of Incorporation

15/05/2009

Income Tax Reference No.

EPF No.

SOCSSO No.

Registered Address

Singapore

Singapore

Address 3

Country

Singapore

State

nope

City

nope

Postcode

40000

Primary Email

Fax No.

☒ Same as Registered Address

Correspondence Address \*

Singapore

Singapore

Address 3

Country \*

Singapore

State \*

nope

City \*

nope

Postcode \*

40000

Total Employment \*

120

Company Background \*

Provides project management, subsea engineering, vessels operations and diving operation for oil and gas and marine sectors.

Contact Person

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
1.	Mr.	Tom Felix	Executive	azimshariff1505@gmail.com	0173237176	

Particular Board of Director \*

No.	Name *	Nationality *	Shares Held in the Company
1.	Razi	Singapore	0 %

Total 0 %

5

Next

Previous

4. The system will redirect to the '**A - Company**' page, to be fill-in by user if the form fields is incomplete.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

5. Click the **[Next]** button in the Company section to proceed.

### Tab [B] – Previous Company Activity / Project

Progress ( 2 / 9 )

- A Company
- B Previous Company Activity/Project**
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

**Previous Company Activity / Project**

**Representative Office/Regional Office Status**

Bil. No.	Status	MITI/MIDA Reference No.	Date of Approval/Extension	Duration of Approval/Extension
No items to show...				

**Expatriate Post Approved from MIDA**

No.	Mida Reference No./Position No.	Designation	Type of Position	Minimum Basic Monthly Salary (RM)	Date of Approval	Post Start Date	Post Expiry date
No items to show...							

**Previous** **Next**

6. The system will redirect to the '**B - Previous Company Activity / Project**' page, data shall display if previous record found.

**(Refer to Chapter 3 Common Sections for (All Application): 3.2 Previous Approval Records)**

7. Click the **[Next]** button.

## Tab [C] – Application Information

**MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY**

Dashboard Tasks Applications i-Incentives Customer Service Private Investment Tom Felix

< Back to Application List

**Representative Office (RE) / Regional Office (RO)** Draft

Company Name: Rero Co Ltd Application No.: RERO202100064 Application Form Application Form

Application Type: New

**8** Application Information

Application: RERO

Type of Application: New

Sector: Global Establishment

Sector Option: Representative Office

Expatriate Post: No

**9** Production Activities of Parent Company

☐ Manufacturing ☐ Trading ☐ Services

☐ Tourism ☐ Education ☐ Others (Please Specify)

**10** Does the company have any agents / affiliates / subsidiaries branches conducting business in Malaysia, South east Asia or Asia Pacific Region?

☐ Ya / Yes ☐ Tidak / No

Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over	Paidup Capital
	RM 0.00	RM 0.00
	RM 0.00	RM 0.00

Previous Next

8. The system will redirect to the '**C - Application Information**' page.
9. Select the required checkbox with preferred selection.
10. Select the radiobutton with preferred selection
11. Complete the '**Sales Turnover & Paid-up Capital of parent company for the past 2 years**' table with preferred value.

11

Sales Turnover & Paid-up Capital of parent company for the past 2 years

Year	Sales Turn Over		Paidup Capital	
2019	RM	1,000,000.00	RM	500,000.00
2020	RM	1,000,000.00	RM	600,000.00

12

13

Next

12. Click the [ ✓ ] button to complete or Click the [ X ] button to cancel.

13. Once the table value completed with preferred value, Click the [Next] button.

### Tab [D] – RE/RO Status

Progress ( 4 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status**
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

RE/RO Status

14

Particular of Proposed Representative Office/Regional Office

15

Name of Representative Office/Regional Office

Repi Co Ltd

Proposed Address \*

Address1

Address2

Address3

Country \* State \* City \*

Malaysia - Please Select - - Please Select -

Postcode \*

Contact Person \*

Designation \*

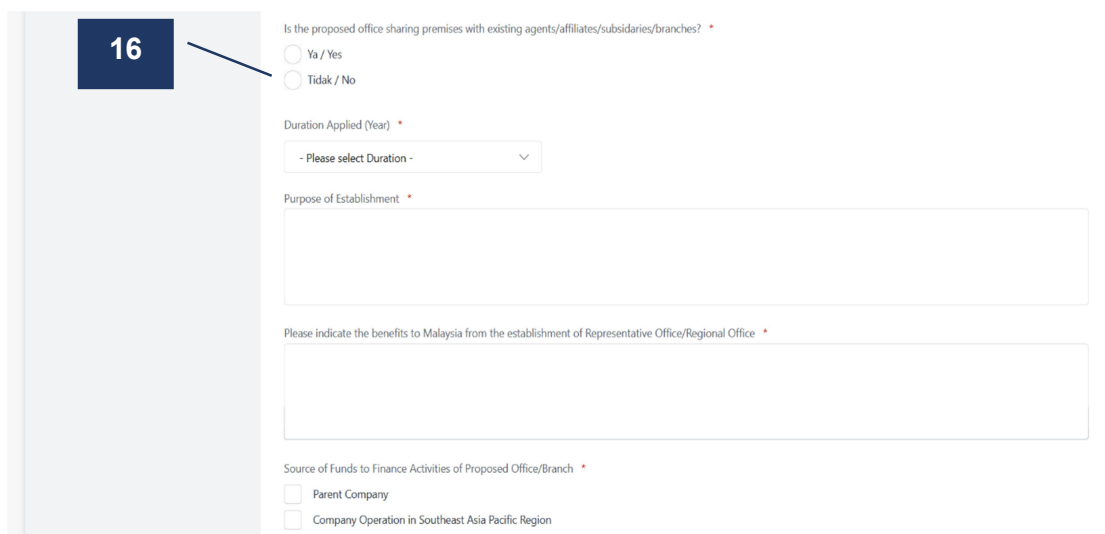
Telephone No. \* Fax No.

Email



14. The system will redirect to the '**D - RE/RO Status**' page.

15. Complete the mandatory details of Company name and address in the '**Particular of Proposed Representative Office/Regional Office**'.



16

Is the proposed office sharing premises with existing agents/affiliates/subsidiaries/branches? \*

☐ Ya / Yes

☐ Tidak / No

Duration Applied (Year) \*

- Please select Duration -

Purpose of Establishment \*

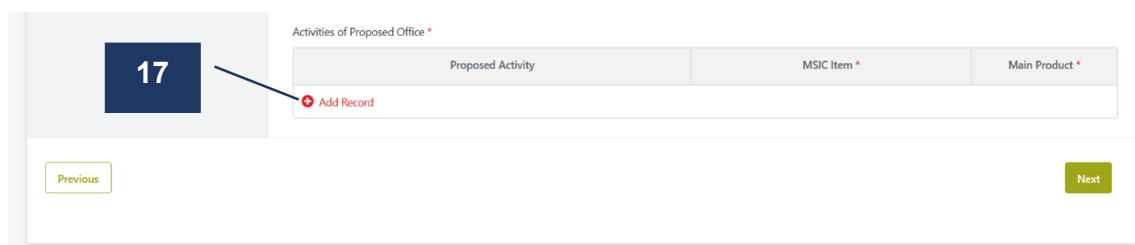
Please indicate the benefits to Malaysia from the establishment of Representative Office/Regional Office \*

Source of Funds to Finance Activities of Proposed Office/Branch \*

☐ Parent Company

☐ Company Operation in Southeast Asia Pacific Region

16. Complete the rest of the required mandatory details to describe the Proposed Office.



17

Activities of Proposed Office \*

Proposed Activity	MSIC Item *	Main Product *
<a href="#">+ Add Record</a>		

[Previous](#) [Next](#)

Activities of Proposed Office \*

Proposed Activity	MSIC Item *	Main Product *
Test Activity	82110 - Combined office administrative service act	Main Product

✓ ✕ 🗑

+ Add Record

Previous Next

17. Click **[Add Record]** button to fill-in the 'Activities of Proposed Office' table.

18. Click the [ ✓ ] button to complete or Click the [ ✕ ] button to cancel.

19. Click the **[Next]** button.

### Tab [E] – Manpower

Progress ( 5 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower**
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration

Manpower

Download Excel Template Upload Excel

No.	Position *	Qualification *	Major *	Course *	Experience *	Citizenship	Average Salary
+ Add Record							

Job Category (only for full time employment under company's payroll)	Number of Employees					
	≤ RM1,499		RM1,500 - RM2,999		RM3,000 - RM4,999	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0

Job Category (only for full time employment under company's payroll)	Number of Employees							
	PhD		Master		Degree		Professional Certificate	
	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign	Malaysian	Foreign
	0	0	0	0	0	0	0	0

Previous Next

20. The system will redirect to the **'Manpower'** page. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.5 Manpower)**

21. Click the **[Next]** button.

### Tab [F] – Expenditure

22. The system will redirect to the **'Expenditure'** page.

23. Click **[Generate Year]** button.

24. Select dropdown option for **[Start Year]** and **[End Year]**

25. Click **[Generate]** button.

Progress ( 6 / 9 )

**Expenditure**

Generate Year

Year	Expenditure	Office Rental	Office equipment/ furniture/ renovation/ stationary	Telephone/fax	Electricity/ water/ etc.	No. of Expatriate	
2021	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM
2022	Next 2 Year	RM 0.00	RM 0.00	RM 0.00	RM 0.00	0	RM

26

27

2021

Other	Amount
Other Cost	RM 0.00

+ Add Record

2022

28

Previous

Next

26. Complete the table in form for the selected year

27. Click the [▼] button to expand and add other expenditures if any.

28. Click the [Next] button.

### Tab [G] – Expatriate Post

Progress ( 7 / 9 )

**Expatriate Post**

With expatriate Post?

☐ Yes

☐ No

29

30

Previous

Next

29. The system will redirect to the '**Expatriate Post**' page.

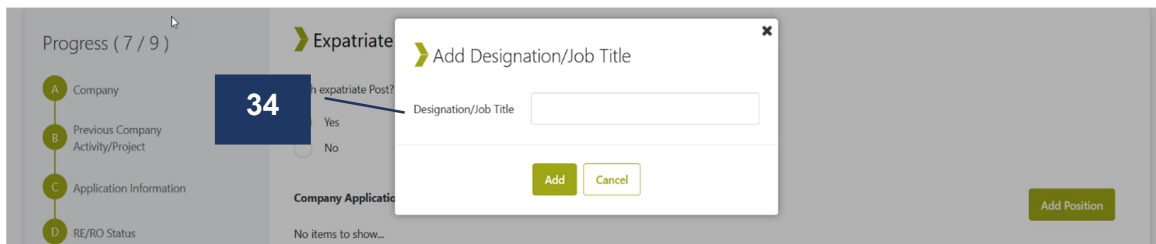
30. Select preferred applicable option [**Yes**] or [**No**] radiobutton.



31. If option selected [**No**], user shall proceed to next page without '**Expatriate Post**' details.

32. If option [**Yes**], the system shall display '**Company Application for Expatriate Post**' section.

33. Click the [**Add Position**] button.



34. Enter '**Designation/Job Title**' value and Click the [**Add**] button.

**Company Application for Expatriate Post** Add Position

**Designation/Job Title: Manager** 35

Designation/Job Title \*  Type of Position \*  No. of Position \*

Minimum Basic Monthly Salary (RM) \*  Academic Qualification \*  Working Experience (Year) \*

Job Function \*

Delete This Position

**Progress ( 7 / 9 )**

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post**
- H Additional/Supporting Documents
- I Declaration

**Expatriate Post**

With expatriate Post?  
☒ Yes  
☐ No

**Company Application for Expatriate Post** Add Position

**Designation/Job Title: Manager** 36

Designation/Job Title \*  Type of Position \*  No. of Position \*

Minimum Basic Monthly Salary (RM) \*  Academic Qualification \*  Working Experience (Year) \*

Job Function \*

Delete This Position

Previous 37 Next

35. Expand the title and complete this section accordingly.

36. If required, Click the **[Delete This Position]** button to delete the post creation.

37. Click the **[Next]** button.

## Tab [H] – Additional/Supporting Documents

Progress ( 8 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents**
- I Declaration

### Supporting Documents 38

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .jif, .gif, .tiff)

[+ Add New Document](#)

No.	Documents to be submitted	Filename
1.	Any other supporting documents	<a href="#">Upload File</a>
2.	Certificate of Incorporation of Parent Company	3. Form 9 Certificate of Incorporation/Registration of a Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>
3.	Company Profile (in English version)	2. Corporate Profile from Companies Commission of Malaysia.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>
4.	Latest Audited Financial Statement of Parent Company (at least for 2 years) (in English version) – Please attached Company Balance Sheet	12. Latest Audited Financial Statement of Parent Company.pdf <a href="#">View</a>   <a href="#">Download</a>   <a href="#">New File</a>

[Previous](#) **39** [Next](#)

38. The system will redirect to the **‘Supporting Documents’** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting Documents)**

39. Click the **[Next]** button.

## Tab [I] – Declaration

**40**

Progress ( 9 / 9 )

- A Company
- B Previous Company Activity/Project
- C Application Information
- D RE/RO Status
- E Manpower
- F Expenditure
- G Expatriate Post
- H Additional/Supporting Documents
- I Declaration**

**Declaration**

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
- Select Name -  
[Add Authorised Person](#)

Identity Card/Passport No. \*

Designation

[Previous](#) [Save](#) [Submit](#)

**41**

**42**

40. The system will redirect to the 'Declaration' section. Complete the form accordingly.  
(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration).

41. Click the [Save] button will only save the application form as draft.

42. Click the [Submit] button will allow user user to proceed with the submission.



## 4.7 Change of Company Name

**Dashboard**

**1(i)**

**1(ii)**

Application No.	MIDA Reference No.	Application	Application Type	Application Status
RERO202100282	IRPM12021200110	RERO Change Of Company Name	New	In Progress
RERO202100281	IRPM12021200110	RERO Change Of Address	New	In Progress
RERO202100280	IRPM12021200110	Surrender Of RERO	New	In Progress
RERO202100278	RERO/2021/00279	RERO	Appeal	In Progress
IRPM12021300020	MIDA_GRANT_0801	Domestic Investment Strategic Fund	Diversification	Draft

1 to 5 of 116 records

1. Start by:

- Hover mouse to the “My Company” section Side Menu on the ‘Dashboard’ page and select the preferred e.g:- **[Fast Furious Ltd]** Company profile.
- In the selected company details, click on the **[Company Profile ]** link.

Company Profile

MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY Dashboard Tasks Applications I-Incentives Customer Service Private Investment Neo Yaqani

Company Name FAST FURIOUS LTD (FC0000000007)

2

3

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

Company Details

Company Status Active

Company Name \* Fast Furious Ltd

Registration Type \* Foreign Company Registration No \* FC0000000007

Annual Fiscal Year End Closing Date (DD/MM) \* 17 Jun

2. System shall redirect to 'Company Profile' screen.
3. Click the [Industrial Profile] tab.

Industrial Profile


MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY Dashboard Tasks Applications I-Incentives Customer Service Private Investment Neo Yaqani

Company Name FAST FURIOUS LTD (FC0000000007)

4

Company Profile Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications Industrial Profile Implementation Survey APR Survey

Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.		New	31/12/2020	Prod 123, Prod 456	Prod 123 Avenue Taman Tipu-Tipu	Active	 View Pre-eTRANS(IRPM) Verified	Actions

1 record

Add Previous Approved Record

Manufacturing Licence

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
No manufacturing licenses to show...										

4. System shall redirect to '**Industrial Profile**' screen.

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

5

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	X123	New	RERO	Global Establishment	30/11/2019	2		add1 add2	Active		<div>6</div> <div>View</div> <div>Pre-eTRANS(IRPM) Verified</div>	<div>Action</div>
2	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2 add2	Active		<div>View</div> <div>Pre-eTRANS(IRPM) Pending for Verification</div>	<div>Action</div>
5	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active		<div>View</div> <div>Pre-eTRANS(IRPM) Pending for Verification</div>	<div>Action</div>

1 to 5 of 6 records

Add Previous Approved OHQ/IPC/RDC/R&D/IILS Record

Add Previous Approved RERO Record

5. Scroll down to view '**OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA**' table.

6. Click the **[Action]** button, this applicable only for approved and verified status.

0 records

Add Previous Approved RERO Record ⓘ

7

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	X123	New	RERO	Global Establishment								View Pre-eTRANS(IRPM)

Application

Request for Licence issuance

Application for Extension

New/Additional Expatriate Post

Change Of Company Name

Change Of Address

Surrender Of RERO

8

7. System shall display '**Application**' option list.

8. Click the **[Change of Company Name]** button.

## Tab [A] – Company

**MIDA MALAYSIAN INVESTMENT DEVELOPMENT AUTHORITY** Dashboard Tasks Applications I-Incentives Customer Service Private Investment Neo Yagami

< Back to Application List  
**RERO Change Of Company Name** Draft

Company Name: Fast Furious Ltd Application No.: RERO202100284 Application Form

Application Type: New

Progress (1 / 5)

- A Company**
- B Previous Approval Records
- C Change Of Company Name
- D Supporting Documents
- E Declaration

**Company Profile**

Company Name: Fast Furious Ltd

Registration Type: Foreign Company

Company Registration No.: FC0000000007 New SSM Company Registration No.:

**Particular Board of Director**

No.	Name *	Nationality *	Shares Held in the Company
1.	Captain America	United States of America (USA)	50 %
2.	Black Widow	United Kingdom	50 %
			<b>Total 100 %</b>

**Contact Person**

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
No items to show...						

Previous **Next**

9. The system shall redirect to '**A – Company**' page, complete accordingly the required fields if any.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

10. Click the **[Next]** button to proceed.

## Tab [B] – Previous Approval Records

Progress ( 2 / 5 )

- A Company
- B Previous Approval Records**
- C Change Of Company Name
- D Supporting Documents
- E Declaration

### Previous Approval Records

Approval of Manufacturing License/ Permit under the Petroleum Development Act, 1974

No	License No	Serial No.	Reference No	Effective Date	Product/Activity	Address	Country
1	SU940F	NEO123456789		31/12/2020	Prod 123 Prod 456	Prod 123 Avenue, Taman Tipu-Tipu	Malaysia

Confirmation Letter for a Company Exempted from Manufacturing Licence (ICA10)

No	Reference No.	Effective Date	Product/Activity	Address	Country	State	City
No items to show...							

Status Approved from MIDA

No	Type of Status	Reference No.	Date of Approval	Effective Date	Ministry/Agency	Status Period (Years)	Product/Activity	Projec
1		SU940F	01/01/1900			2		299-K, Jin C

Incentive Granted from MIDA

No	Type of Incentive	Reference No.	Date of Approval	Incentive Date	Ministry/Agency	Incentive Period (Year)	Product/Activity
No items to show...							

Incentive Granted from other Ministry/Agency

No	Type of Incentive	Reference No.	Date of Approval	Incentive Date	Ministry/Agency	Incentive Period (Year)	Product/Activity
No items to show...							

Grant Granted from MIDA

No	Type of Grant	Reference No.	Effective Date	Ministry/Agency	Grant Amount	Grant Period (Years)	Product/Activity	Grant
No items to show...								

Grant Granted from Ministry/Agency

No	Type of Grant	Reference No.	Effective Date	Ministry/Agency	Grant Amount	Grant Period (Years)	Product/Activity	Grant
No items to show...								

Previous

12

Next

11. The system shall redirect to 'B – Previous Approval Records' page, previous approved records shall display for user reference.

12. Click the **[Next]** button.

## Tab [C] – Change of Company Name

Progress ( 3 / 5 )

- A Company
- B Previous Approval Records
- C Change Of Company Name**
- D Supporting Documents
- E Declaration

### Change of Company Name

**I. RERO Details**

No.	Reference Number	Date of Approval	Product Activity	Address	Country	State	City	P
1	IRPM12021200110		Testing	299-K, Jin Dato Kianat, el-Maqami	Malaysia	Pulau Pinang	Pulau Pinang	10150

**II. Company Details**

Existing Company Name \*  
Fast Furious Ltd

New Company Name \*

Registration Type \*  
Foreign Company

Company Registration Number \*  
FC0000000007

New SSM Company Registration Number  
NEO-SU940-F-X

Date Of Incorporation \*  
01/01/2010

Justification \*  
Provide justification here...

Previous

Next

13. The system shall redirect to 'C – Change of Company Name' page, complete the form accordingly.

14. Click the **[Next]** button.

### Tab [D] –Supporting Documents

Progress ( 4 / 5 )

- A Company
- B Previous Approval Records
- C Change Of Company Name
- D Supporting Documents**
- E Declaration

### Supporting Documents

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .gif, .tiff)

+ Add New Document

No.	Documents to be submitted	Filename
1.	Certificate of Incorporation on Change of Name of Company [Form 13 / Companies Act 2016 (Act 777)]	File Upload
2.	Previous Decision Letter	File Upload

Previous

Next

15. The system shall redirect to the 'Supporting Documents' section. Complete the

form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting Documents)**

16. Click the **[Next]** button once complete data entry.

### Tab [E] – Declaration

Progress ( 5 / 5 )

- A Company
- B Previous Approval Records
- C Change Of Company Name
- D Supporting Documents
- E Declaration

**Declaration** 17

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
- Select Name -

Add Authorised Person

Identity Card/Passport No. \*  
730617035321

Designation  
Director

18 Save Submit 19

17. The system will redirect to the **'Declaration'** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration).**

18. Click the **[Save]** button will only save the application form as draft.

19. Click the **[Submit]** button will allow user user to proceed with the submission.

## 4.8 Change of Address

**Dashboard**

**1(i)**

**1(ii)**

**1. Start by:**

- i. Hover mouse to the “My Company” section Side Menu on the ‘**Dashboard**’ page and select the preferred e.g:- **[Fast Furious Ltd]** Company profile.
- ii. In the selected company details, click on the **[Company Profile ]** link.



## Company Profile

**Company Name**  
FAST FURIOUS LTD (FC0000000007)

**2**

**3**

**Company Profile** Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

**Company Details**

Company Status  
Active

Company Name \*  
Fast Furious Ltd

Registration Type \*  
Foreign Company

Registration No \*  
FC0000000007

Annual Fiscal Year End Closing Date (DD/MM) \*  
17 Jun

2. System shall redirect to **'Company Profile'** screen.

3. Click the **[Industrial Profile]** tab.

## Industrial Profile

**Company Name**  
FAST FURIOUS LTD (FC0000000007)

**4**

**Company Profile** Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

**Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975**

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.		New	31/12/2020	Prod 123, Prod 456	Prod 123 Avenue Taman Tipu-Tipu	Active	View Pre-eTRANS(IRPM) Verified	Actions

1 record

**Add Previous Approved Record**

**Manufacturing Licence**

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
No manufacturing licenses to show...										

4. System shall redirect to **'Industrial Profile'** screen.

**5**

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA												
No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	X123	New	RERO	Global Establishment	30/11/2019	2		add1 add2	Active			View Pre-eTRANS(RPM) Verified
2	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active			View Pre-eTRANS(RPM) Verification Pending for Verification
5	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active			View Pre-eTRANS(RPM) Pending for Verification

1 to 5 of 6 records

Add Previous Approved OHQ/IPC/RDC/R&D/IILS Record ⓘ Add Previous Approved RERO Record ⓘ

5. Scroll down to view '**OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA**' table.

6. Click the **[Action]** button, this applicable only for approved and verified status.

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA												
No.	MIDA Reference No.	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	RERO202100053	New	RERO	Global Establishment								View eTRANS(eTRANS) Verified
2	RERO202100053	New	RERO	Global Establishment								View eTRANS(eTRANS) Verified

Application

- Application for Extension
- New/Additional Expatriate Post
- Change Of Company Name
- Change Of Address
- Surrender Of RERO

7. System shall display '**Application**' option list.

8. Click the **[Change of Address]** button.

## Tab [A] – Company

< Back to Application List

RERO Change Of Address Draft

Company Name: Fast Furious Ltd Application No.: RERO202100291

Application Type: New

Application Form

Progress (1 / 5)

- A Company**
- B Previous Approval Records
- C Change Of Address
- D Supporting Documents
- E Declaration

**Company Profile**

Company Name: Fast Furious Ltd

Registration Type: Foreign Company

Company Registration No.: FC0000000007 New SSM Company Registration No.:

Date of Incorporation: 01/01/2010 Income Tax Reference No.: SU940F-X

**Particular Board of Director \***

No.	Name *	Nationality *	Shares Held in the Company
1.	Captain America	United States of America (USA)	50 %
2.	Black Widow	United Kingdom	50 %
			<b>Total 100 %</b>

**Contact Person**

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
No items to show...						

Previous

Next

9. The system shall redirect to 'A – Company' page, complete accordingly the required fields if any.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

10. Click the **[Next]** button to proceed.

## Tab [B] – Previous Approval Records

Progress ( 2 / 5 )

- A Company
- B Previous Approval Records**
- C Change Of Company Name
- D Supporting Documents
- E Declaration

### Previous Approval Records

**Approval of Manufacturing License/ Permit under the Petroleum Development Act, 1974**

No	License No	Serial No.	Reference No	Effective Date	Product/Activity	Address	Country
1	SU940F	NEO123456789		31/12/2020	Prod 123 Prod 456	Prod 123 Avenue, Taman Tipu-Tipu	Malaysia

< >

**Confirmation Letter for a Company Exempted from Manufacturing Licence (ICA10)**

No	Reference No.	Effective Date	Product/Activity	Address	Country	State	City
No items to show...							

< >

**Status Approved from MIDA**

No	Type of Status	Reference No.	Date of Approval	Effective Date	Ministry/Agency	Status Period (Years)	Product/Activity	Projec
1		SU940F	01/01/1900			2		299-K, Jin C

< >

**Incentive Granted from MIDA**

No	Type of Incentive	Reference No.	Date of Approval	Incentive Date	Ministry/Agency	Incentive Period (Year)	Product/Activity
No items to show...							

< >

**Incentive Granted from other Ministry/Agency**

No	Type of Incentive	Reference No.	Date of Approval	Incentive Date	Ministry/Agency	Incentive Period (Year)	Product/Activity
No items to show...							

< >

**Grant Granted from MIDA**

No	Type of Grant	Reference No.	Effective Date	Ministry/Agency	Grant Amount	Grant Period (Years)	Product/Activity	Grant
No items to show...								

< >

**Grant Granted from Ministry/Agency**

No	Type of Grant	Reference No.	Effective Date	Ministry/Agency	Grant Amount	Grant Period (Years)	Product/Activity	Grant
No items to show...								

< >

Previous **11** Next **12**

11. The system shall redirect to 'B – Previous Approval Records' page.

12. Click the [Next] button.

### Tab [C] – Change of Address

Progress ( 3 / 5 )

- A Company
- B Previous Approval Records
- C Change Of Address**
- D Supporting Documents
- E Declaration

#### Change Of Address

### 13

#### I. RERO Details

No.	Reference Number	Date of Approval	Product Activity	Address	Country	State	City	P
1	IRPM12021200110		Testing	299-K, Jin Dato Kramat, el-Maqami	Malaysia	Pulau Pinang	Pulau Pinang	10150

#### II. Address Details

New Address \*

New Address 1

New Address 2

New Address 3

Country \* Malaysia State \* Pulau Pinang City \* Pulau Pinang

Postcode \* 10150

Justification \* Testing

Previous

14

Next

13. The system shall redirect to ‘C – Change of Address’ page, complete the form accordingly.

14. Click the **[Next]** button.

### Tab [D] – Supporting Documents

Progress ( 4 / 5 )

- A Company
- B Previous Approval Records
- C Change Of Address
- D Supporting Documents**
- E Declaration

#### Supporting Documents

### 15

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .gif, .tif)

+ Add New Document

No.	Documents to be submitted	Filename
1.	Tenancy Agreement	File Upload
2.	Original RERO	File Upload

Previous

16

Next

15. The system shall redirect to the **'Supporting Documents'** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting Documents)**

16. Click the **[Next]** button once complete data entry.

### Tab [E] – Declaration

Progress ( 5 / 5 )

- A Company
- B Previous Approval Records
- C Change Of Company Name
- D Supporting Documents
- E Declaration**

**Declaration** 17

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name

- Select Name -

Add Authorised Person

Identity Card/Passport No. \*

730617035321

Designation

Director

18

19

Save Submit

17. The system will redirect to the **'Declaration'** section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration).**

18. Click the **[Save]** button will only save the application form as draft.

19. Click the **[Submit]** button will allow user user to proceed with the submission.

## 4.9 Surrender of RE / RO

**Dashboard**

**1(i)**

**1(ii)**

**1. Start by:**

- i. Hover mouse to the “My Company” section Side Menu on the ‘**Dashboard**’ page and select the preferred e.g:- **[Fast Furious Ltd]** Company profile.
- ii. In the selected company details, click on the **[Company Profile ]** link.

## Company Profile

**Company Name**  
FAST FURIOUS LTD (FC0000000007)

**Company Profile** Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

**Company Details**

Company Status  
Active

Company Name \*  
Fast Furious Ltd

Registration Type \*  
Foreign Company

Registration No \*  
FC0000000007

Annual Fiscal Year End Closing Date (DD/MM) \*  
17 Jun

2. System shall redirect to **'Company Profile'** screen.

3. Click the **[Industrial Profile]** tab.

## Industrial Profile

**Company Name**  
FAST FURIOUS LTD (FC0000000007)

**Company Profile** Organization Structure Financial Details Overall Project Cost Overall Manpower History of Applications **Industrial Profile** Implementation Survey APR Survey

**Approval of Manufacturing Licence(s) under the Industrial Coordination Act, 1975**

No.	MIDA Reference No.	Type of Application	Date of Approval	Product(s) / Activity(s)	Premise/Factory Location	Project Status	History	Action
1.		New	31/12/2020	Prod 123, Prod 456	Prod 123 Avenue Taman Tipu-Tipu	Active	View Pre-eTRANS(IRPM) Verified	Actions

1 record

**Add Previous Approved Record**

**Manufacturing Licence**

No.	MIDA Reference No.	Licence No	Serial No	Effective Date	Product(s) / Activity(s)	Factory/Premise Location	Status	Licence Attachment	History	Action
No manufacturing licenses to show...										

4. System shall redirect to **'Industrial Profile'** screen.



OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No	MIDA Reference No (MRN No)	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action
1	X123	New	RERO	Global Establishment	30/11/2019	2		add1 add2	Active		<div>View</div> <div>Pre-eTRANS(RPM) Verified</div>	<div>Action</div>
2	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active		<div>View</div> <div>Pre-eTRANS(RPM) Verification Pending for Verification</div>	<div>Action</div>
5	mida12345	New	RERO	Global Establishment	31/12/2020	1		add1 add2	Active		<div>View</div> <div>Pre-eTRANS(RPM) Pending for Verification</div>	<div>Action</div>

1 to 5 of 6 records

Add Previous Approved OHQ/IPC/RDC/R&D/IILS Record

Add Previous Approved RERO Record

5. Scroll down to view '**OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA**' table.

6. Click the **[Action]** button, this applicable only for approved and verified status.

OHQ/IPC/RDC/R&D/IILS/RE/RO Status Approved by MIDA

No.	MIDA Reference No.	Type of Application	Application For	Sector	Date of Approval	Status Period (Years)	Product(s)/Activity(s)	Premise/Factory Location	Project Status	Implementation Survey Status	History	Action	
1	RERO202100053	New	RERO	Global Establishment								<a href="#">View</a> eTRANS(eTRANS) Verified	<a href="#">Action</a>
2	RERO202100053	New	RERO	Global Establishment								<a href="#">View</a> eTRANS(eTRANS) Verified	<a href="#">Action</a>

Application

Application for Extension

New/Additional Expatriate Post

Change Of Company Name

Change Of Address

Surrender Of RERO

7. System shall display '**Application**' option list.

8. Click the **[Surrender of RERO]** button.

## Tab [A] – Company

< Back to Application List

RERO Change Of Address Draft

Company Name: Fast Furious Ltd Application No.: RERO202100291

Application Type: New

Application Form

Progress (1 / 5)

- A Company**
- B Previous Approval Records
- C Change Of Address
- D Supporting Documents
- E Declaration

**Company Profile**

Company Name: Fast Furious Ltd

Registration Type: Foreign Company

Company Registration No.: FC0000000007 New SSM Company Registration No.:

Date of Incorporation: 01/01/2010 Income Tax Reference No.: SU940F-X

**Particular Board of Director \***

No.	Name *	Nationality *	Shares Held in the Company
1.	Captain America	United States of America (USA)	50 %
2.	Black Widow	United Kingdom	50 %
			<b>Total 100 %</b>

**Contact Person**

No.	Title	Name	Designation	Email	Telephone No.	Fax No.
No items to show...						

Previous

Next

9. The system shall redirect to 'A – Company' page, complete accordingly the required fields if any.

**(Refer to Chapter 3 Common Sections for (All Application): 3.1 Company)**

10. Click the **[Next]** button to proceed.

## Tab [B] – Previous Approval Records

Progress ( 2 / 5 )

- A Company
- B Previous Approval Records**
- C Change Of Company Name
- D Supporting Documents
- E Declaration

### Previous Approval Records

Approval of Manufacturing License/ Permit under the Petroleum Development Act, 1974

No	License No	Serial No.	Reference No	Effective Date	Product/Activity	Address	Country
1	SU940F	NEO123456789		31/12/2020	Prod 123 Prod 456	Prod 123 Avenue, Taman Tipu-Tipu	Malaysia

Confirmation Letter for a Company Exempted from Manufacturing Licence (ICA10)

No	Reference No.	Effective Date	Product/Activity	Address	Country	State	City
No items to show...							

Status Approved from MIDA

No	Type of Status	Reference No.	Date of Approval	Effective Date	Ministry/Agency	Status Period (Years)	Product/Activity	Projec
1		SU940F	01/01/1900			2		299-K, Jin C

Incentive Granted from MIDA

No	Type of Incentive	Reference No.	Date of Approval	Incentive Date	Ministry/Agency	Incentive Period (Year)	Product/Activity
No items to show...							

Incentive Granted from other Ministry/Agency

No	Type of Incentive	Reference No.	Date of Approval	Incentive Date	Ministry/Agency	Incentive Period (Year)	Product/Activity
No items to show...							

Grant Granted from MIDA

No	Type of Grant	Reference No.	Effective Date	Ministry/Agency	Grant Amount	Grant Period (Years)	Product/Activity	Grant
No items to show...								

Grant Granted from Ministry/Agency

No	Type of Grant	Reference No.	Effective Date	Ministry/Agency	Grant Amount	Grant Period (Years)	Product/Activity	Grant
No items to show...								

Previous

Next

11

12

11. The system shall redirect to 'B – Previous Approval Records' page.

12. Click the [Next] button.

### Tab [C] – Surrender of RERO

Progress ( 3 / 5 )

**Surrender Of RERO** 13

**I. RERO Details**

No.	Reference Number	Date of Approval	Product Activity	Address	Country	State	City	P
1	IRPM12021200110		Testing	299-K, Jin Dato Kramat, el-Magami	Malaysia	Pulau Pinang	Pulau Pinang	10150

**II. Company Application for Expatriate Post**

No.	EP Reference No.	Designation	Job Type Of Position	Min Monthly Salary	Academic Qualification	Working Experience	Expatriate Location	Post
1	340/36109/035097 /000010ACI	Product Development Manager	Term Post	0	Degree	3		
26	RERQ202100285/01	Test Engineer	Term Post	10000	Degree	3		

**Justification \***

Provide justification here...

Previous 14 Next

13. The system shall redirect to ‘**C – Surrender of RERO**’ page, complete the form accordingly.

14. Click the **[Next]** button.

### Tab [D] –Supporting Documents

Progress ( 4 / 5 )

**Supporting Documents** 15

**Note:** Supported file format:  
We accept the following files under 10MB size and file name under 300 characters:  
Acrobat (.pdf) , Excel (.xls, .xlsx) , PowerPoint (.ppt, .pptx) , Word (.doc, .docx) , Images (.jpg, .jpeg, .gif, .tiff)

+ Add New Document

No.	Documents to be submitted	Filename
1.	Letter from company with justification	File Upload
2.	Copy of RERO approval letter	File Upload

Previous 16 Next

15. The system shall redirect to the ‘**Supporting Documents**’ section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.6 Supporting**

**Documents)**

16. Click the **[Next]** button once complete data entry.

**Tab [E] – Declaration**

Progress ( 5 / 5 )

- A Company
- B Previous Approval Records
- C Surrender Of RERO
- D Supporting Documents
- E Declaration**

**17** Declaration

I hereby declare that to the best of my knowledge, the particulars furnished in this application are true.

Name  
- Select Name -

**19** Add Authorised Person

Identity Card/Passport No. \*

Designation

**18** Save Submit

17. The system will redirect to the '**Declaration**' section. Complete the form accordingly.

**(Refer to Chapter 3 Common Sections for (All Application): 3.4 Declaration).**

18. Click the **[Save]** button will only save the application form as draft.

19. Click the **[Submit]** button will allow user user to proceed with the submission.